


**Shikshan Prasarak Mandal's**  
**Sahebrao Shankarrao Dhamdhere Arts & Commerce College,**  
**Talegaon Dhamdhere, Tal-Shirur, Dist-Pune 412208**

**Notice**

**Date: - 6/7/2017**

All the I.Q.A.C. members are hereby informed that the 1<sup>st</sup> meeting for the year 2017-18 is scheduled to be held on 14/7/2017 in I.Q.A.C. office at 1.00 p.m. The brief agenda of the meeting has been attached herewith. All are therefore requested to kindly make it convenient to attend the meeting.

  
**(Dr. Parag P. Chaudhari)**  
Coordinator  
Internal Quality Assurance Cell  
**S. S. Dhamdhere Arts & Commerce College**  
Talegaon Dhamdhere, Tal. Shirur,  
Dist. Pune-412208.




  
**(Dr. Pradip R. Patil)**  
**Principal**  
S.S.Dhamdhere Arts & Commerce College  
Talegaon Dhamdhere, Tal. Shirur,  
Dist Pune-412 208


**Shikshan Prasarak Mandal's**  
**Sahebrao Shankarrao Dhamdhare Arts & Commerce College,**  
**Talegaon Dhamdhare, Tal-Shirur, Dist-Pune 412208**

**Agenda of the meeting**

01. To confirm the minutes of the previous meeting.
02. To discuss and finalize the academic calendar.
03. To review and discuss issues related with admission.
04. To prepare and submit annual teaching plan and maintain diary.
05. To plan co-curricular, extra-curricular skill development programs.
06. To discuss and finalize a new program/course to be introduced next academic year.
07. To discuss and finalize AQAR for the previous year
08. To discuss the proposal of installation of Roof top Solar Project.
09. To review library up gradation strategy.
10. Review of result of previous examination held in the academic year of 2016-17.
11. To discussion about the University research (AVISHKAR) competition for the students.
12. To discuss about organization of Seminar/Conferences.

  
**(Dr. Parag P. Chaudhari)**  
Coordinator  
Internal Quality Assurance Cell  
**S. S. Dhamdhare Arts &  
Commerce College**  
Talegaon Dhamdhare, Tal. Shirur,  
Dist. Pune-412208.



  
**(Dr. Pradip R. Patil)**  
**Principal**  
S.S.Dhamdhare Arts-& Commerce College,  
Talegaon Dhamdhare, Tal. Shirur,  
Dist Pune-412 208

## Minutes of the Meeting

Meeting No.: - 1

Date: - 14/07/2017

Time: 1.00p.m.

Department/Committee: - IQAC Committee

Present: -

The first meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 14/07/2017 at 1.00p.m. in B.B.A. Lab of S.S. Dhamdhare College, Talegaon Dhamdhare. The meeting was chaired by Hon.Prin. Dr. Pradip R. Patil

Dr.P.P. Chaudhari, IQAC Coordinator welcomed the chairperson Prin.Dr. Pradip Patil. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.


Sr.No.	Agenda	Resolution
01	To confirm the minutes and action taken report of the previous meeting.	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is discussed in the meeting.
02	To discuss the finalize the academic calendar	The faculty In-Charge presented the planning of the activity in the meeting. With some minor changes and modifications, the academic calendar was approved. The academic calendar will be displayed on the institutional website for the convenience of the students.
03	To review and discuss issues related with admission	The class wise admission committee coordinator will monitor the admission process on a daily basis. The admission committee head will ensure that the reservation and merit rules of the govt. and the University are strictly followed.
04	To prepare and submit annual teaching plan and maintain diary	It was decided to instruct teachers to prepare an annual teaching plan by keeping in view the University prescribed syllabuses. The same is to be discussed in the departmental meeting and will be verified by the respective head of the departments.
05	To plan co-curricular, extra-curricular skill development programs.	It was decided to conduct induction program for First-year students so as to give them detailed information about the programs, courses they offered and about various committees and facilities meant for students. The programs for female students were discussed and it was decided that the women's cell will implement activities in this regard.
06	To discuss and finalize a new program/course to be	It was decided to conduct Certificate course in Journalism by the Dept. of Marathi and the soft skill development program will also be held.

	introduced next academic year.	
07	To discuss and finalize AQAR for the previous year	The I.Q.A.C. Coordinator Dr. Parag Chaudhari discussed Criteria wise data collection formats with the Criteria Heads. It was decided that the Criteria heads will complete the data collection till the month of August 2017.
08	To discuss the proposal of installation of Roof top Solar Project.	It was decided that the College will submit application to the University under Quality Improvement Program for the Roof top solar Project.
09	To review library up gradation strategy.	The librarian Mr. S.S. Gajabe presented the existing system of library. After detailed review, it was decided to introduce Bar Coding system in the college library.
10	Review of result of previous examination held in the academic year of 2016-17.	The class and department wise results were discussed in the meeting. Principal Dr.P.R. Patil gave necessary instructions to the concerned teachers.
11	To discussion about the University research (AVISHKAR) competition for the students.	It was decided that the students will be motivated to participate in the AVISHKAR research competition of the University.
12	To discuss about organization of Seminar/Conferences.	It was decided that the State level seminars will be organized by the departments of English and Economics.

  
(Dr. Parag P. Chaudhari)

Coordinator  
Internal Quality Assurance Cell  
**S. S. Dhamdhare Arts & Commerce College**  
Talegaon Dhamdhare, Tal. Shirur,  
Dist. Pune-412208.



  
(Dr. Pradip R. Patil)

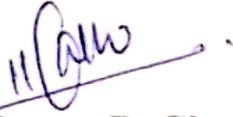
**Principal**  
S.S.Dhamdhare Arts & Commerce College  
Talegaon Dhamdhare, Tal. Shirur,  
Dist. Pune-412208

## Report of the compliance

The following is the compliance of the decisions taken in the meeting, In compliance with the resolution made in the 1<sup>st</sup> meeting of IQAC for the year, 2017-18 held on 14/07/2017.

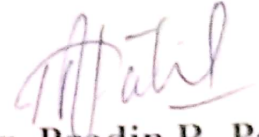
Subject	Action Taken Report
To confirm the minutes and action taken report of the previous meeting.	The Minutes and action taken report have been confirmed with appropriate changes and suggestions.
To discuss the finalize the academic calendar	Academic calendar has been prepared by the faculty in charge and is uploaded on the institutional website.
To review and discuss issues related with admission	The College B.B.A. Computer application department assisted students in filling up the Online forms and the merit lists were prepared by complying with the government. Reservation norms.
To prepare and submit annual teaching plan and maintain diary	All the teachers have submitted their teaching plans to their heads. The H.O.D. of the departments have also been instructed to monitor the regular updating of the teachers' diaries.
To plan co-curricular, extra-curricular and extra-mural activities and skill development programs.	The gender sensitization programs are organized periodically. Pre-marriage counseling sessions are also organized for female students. (History writing of villages •Visit to Anandashram Orphanage School on Rakshabandhan. •Celebration of Martyr Day, Cleanliness & Tree plantation at Martyr Vishnu Ganesh Pingale Monument at Talegaon. • Celebration of Yoga Day for students and Teachers)
To discuss and finalize a new program/course to be introduced next academic year.	The 30-hour certificate course in Journalism was conducted by the dept. Of Marathi.
To discuss and finalize AQAR for the previous year	The AQAR was presented in the College Development committee and was submitted to NAAC on 25/09/2017.
To discuss the proposal of installation of Roof top Solar Project.	The proposal was submitted to the University and the college received approval for it. The University fund 2, 80,000/- was released for the installation of Roof Top solar.
To review library up gradation strategy.	The bar coding of all the college library books was done.
Review of result of previous examination held in the academic year of 2016-17.	The results for the year 2016-17 were discussed and the necessary instructions were given to all the teachers.

To discussion about the University research (AVISHKAR) competition for the students.	The college students participated in the AVISHKAR research competition.
To discuss about organization of Seminar/Conferences.	The two-day state level seminars were conducted on 2-3 <sup>rd</sup> Feb. 2018.



(Dr. Parag P. Chaudhari)

Coordinator  
Internal Quality Assurance Cell  
**S. S. Dhamdhere Arts &  
Commerce College**  
Talegaon Dhamdhere, Tal. Shirur,  
Dist. Pune-412208.



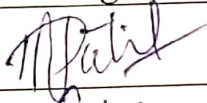
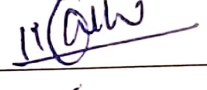

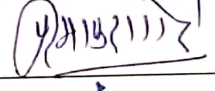
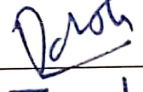
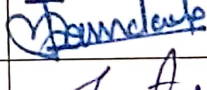
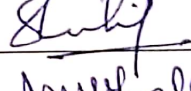
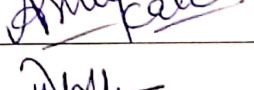
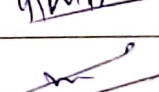

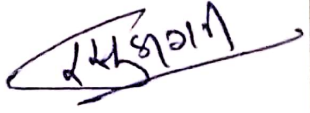
(Dr. Pradip R. Patil)

Principal  
S.S.Dhamdhere Arts & Commerce College  
Talegaon Dhamdhere, Tal. Shirur,  
Dist Pune-412 208

**Shikshan Prasarak Mandal's**  
**Sahebrao Shankarrao Dhamdhere Arts & Commerce College,**  
**Talegaon Dhamdhere, Tal-Shirur, Dist-Pune 412208**

Internal Quality Assurance Cell (IQAC) 2017-18

The IQAC meeting is being on 14/07/2017. Principal Dr. Pradip R. Patil presided over the meeting. The meeting started with welcoming of all members of IQAC Coordinator Dr. P.P. Chaudhari. The following members were present for the meeting.

Sr.No.	Name of member	Designation	Signature
01	Principal Dr.Pradip.R. Patil	Chairperson	
02	Dr.Parag Chaudhari	Coordinator	
03	Dr. Sandeep V. Sangale	Teacher Representative	
04	Dr.Padmakar D. Gore	Teacher Representative	
05	Dr.Dattatraya C. Wable	Teacher Representative	
06	Dr. Manohar A. Jamdade	Teacher Representative	
07	Dr. Somnath V. patil	Teacher Representative	
08	Dr.Amey V. Kale	Teacher Representative	
09	Prof. Vivek D. Khabde	Teacher Representative	
10	Prof. Sumedh S. Gajabe	Teacher Representative	
11	Dr. Ravindra S. Bhagat	Teacher Representative	
12	Mr.Kaustubhkumar K. Gujar	Management Representative	—
13	Mr. Mahesh A. Dhamdhere	Management Representative	—

14	Mr.Dattatraya N.Wadghule	Administrative Representative	<i>Deed</i>
15	Mr.Vivek Jagtap	Local Society Representative	—
16	Mr.Vaibhav Balsaraf	Alumni Representative	—
17	Mr. Pradip S. Dhamdhere	Stakeholders Representative	—




**Shikshan PrasarakMandal's**  
**Sahebrao Shankarrao Dhamdhere Arts & Commerce College,**  
**Talegaon Dhamdhere, Tal-Shirur, Dist-Pune 412208**

**Notice**


Date: -20 /12/2017

All the I.Q.A.C. members are hereby informed that the 2<sup>nd</sup> meeting for the year 2017-18 is scheduled to be held on 29/12/2017 in I.Q.A.C. office at 1.00 p.m. The brief agenda of the meeting has been attached herewith. All are therefore requested to kindly make it convenient to attend the meeting.

  
(Dr.Parag P. Chaudhari)

Coordinator  
Internal Quality Assurance Cell  
**S. S. Dhamdhere Arts &  
Commerce College**  
Talegaon Dhamdhere, Tal. Shirur,  
Dist. Pune-412208.




  
(Dr.Pradip R. Patil)

**Principal**  
S.S.Dhamdhere Arts & Commerce College  
Talegaon Dhamdhere, Tal. Shirur,  
Dist Pune-412 208.

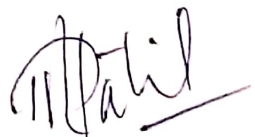
**Shikshan Prasarak Mandal's**  
**Sahebrao Shankarrao Dhamdhere Arts & Commerce College,**  
**Talegaon Dhamdhere, Tal-Shirur, Dist-Pune 412208**

**Agenda of the meeting**

01. To confirm the minutes of the previous meeting.
02. Review of Syllabus completion.
03. To review execution of curricular, co-curricular, extra-curricular skill development programs
04. To discuss and finalize a new program/course to be introduced next academic year.
05. Publication of theme based student magazine.
06. Review of the installation of Roof top Solar Project.
07. Planning of Annual Convocation Program.
08. Review and planning of gender sensitization programs
09. Planning of annual gathering.
10. Any other subject with the permission of honourable Chairperson.

  
**(Dr. Parag P. Chaudhari)**  
Coordinator  
Internal Quality Assurance Cell  
**S. S. Dhamdhere Arts & Commerce College**  
Talegaon Dhamdhere, Tal. Shirur,  
Dist. Pune-412208.



  
**(Dr. Pradip R. Patil)**  
Principal  
S.S. Dhamdhere Arts & Commerce College  
Talegaon Dhamdhere, Tal. Shirur,  
Dist. Pune-412208

## Minutes of the Meeting

Meeting No.: - 2, Date: - 29/12/2017 Time:1.00 p.m.

Department/Committee: - IQAC


Present: -

The second meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 29 /12/2017 at 1.00 p.m. in B.B.A. Lab of S.S. Dhamdhare College, Talegaon Dhamdhare. The meeting was chaired by Hon..Prin. Dr. Pradip R. Patil

Dr.P.P. Chaudhari, IQAC Coordinator welcomed the chairperson of the meeting, Prin.Dr. Pradip Patil and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Sr.No.	Agenda	Resolution
01	To confirm the minutes and action taken report of the previous meeting.	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is discussed in the meeting.
02	Review of Syllabus completion	The faculty-In-Charge of Arts and Commerce presented the report of the syllabus completion. Hon. Principal Dr. P.R. Patil gave necessary instructions about syllabus completion.
03	To review execution of curricular, co-curricular, extra-curricular skill development programs	It was decided that the Soft Skill development program will be conducted more effectively. It was also decided that the Dept. Of History will conduct the Course Modi script in the month of August. The Commerce dept took initiative to organize workshop about 'GST' (One nation-One Tax regime introduced by the central govt.
04	To discuss and finalize a new program/course to be introduced next academic year.	It was decided that the College will submit proposal for M.A. Economics and M.A. Marathi.
05	Publication of theme based student magazine.	The subject was discussed and it was decided that the College magazine will be centred on the theme of 'Plight of Farmers' (Baliraja). The students will be advised to write literature related to the theme decided for the student magazine.
06	Review of the installation of Roof top Solar Project	It was decided to follow the due procedure as per the directives/norms of S.P. Pune University Quality Improvement Program for Roof top solar installation.
07	Planning of Annual Convocation Program	It was decided that the Convocation Ceremony will be held in the second week of March. It was also decided that the renowned local professional will be invited as the Chief Guest of the Convocation Ceremony.
08		It was decided that the programs about gender equality and gender sensitization will be conducted in the remaining Term of the academic year

	Review and planning of gender sensitization programs	
09	Planning of annual gathering	It was decided that to organize cultural activities, competitions till the end of Feb. 2018 and the Annual Prize distribution Function will be held in the first week of March 2018.
10	Any other subject with the permission of honourable Chairperson	No other topic was raised. The meeting ended with a vote of thanks extended by I.Q.A.C. Coordinator Dr. Parag Chaudhari.

  
**(Dr. Parag P. Chaudhari)**  
 Coordinator  
 Internal Quality Assurance Cell  
**S. S. Dhamdhare Arts & Commerce College**  
 Talegaon Dhamdhare, Tal. Shirur,  
 Dist. Pune-412208.

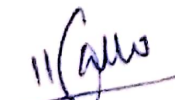


  
**(Dr. Pradip R. Patil)**  
**Principal**  
 S.S.Dhamdhare Arts & Commerce College  
 Talegaon Dhamdhare, Tal. Shirur  
 Dist Pune-412 208

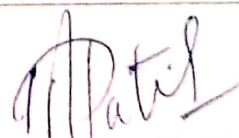
## Report of the compliance

In compliance with the resolution made in the 2<sup>nd</sup> meeting of IQAC for the year, 2017-18 held on 29/12/2017, the following is the compliance of the decisions taken in the meeting.

Subject	Action Taken Report
To confirm the minutes and action taken report of the previous meeting.	The Minutes and action taken report have been confirmed with appropriate changes and suggestions.
Review of Syllabus completion	The faculty-In-Charge of Arts and Commerce presented the completion report of the first term.
To review execution of curricular, co-curricular, extra-curricular skill development programs	The soft skill development program was held during 8 to 18 <sup>th</sup> January 2018. Eminent linguist from EFLU (Hyderabad) conducted session on Effective communication skills. The Modi script Workshop was held during 20 Feb to 3 <sup>rd</sup> of March 2018. The workshop on GST Tax was held and C.A. Mr. Omkar Chandak was present as the resource person of the workshop.
To discuss and finalize a new program/course to be introduced next academic year.	The proposal for P.G. courses (M.A. Economics, M.A. Marathi) was submitted to the University.
Publication of theme based student magazine.	The theme based annual magazine 'Yuvankur- Baliraja (Plight of Farmers) was published.
Planning of Annual Convocation Program	The Annual Convocation was held on 10/03/2018. Renowned advocate and Central govt. Notary Shri. Raosaheb Karpe was invited as the Chief Guest of the function.
Review and planning of gender sensitization programs	The due process was followed and GI Solar Energy Pvt. Ltd was selected for the installation of the Roof top solar.
Planning of annual gathering	The Annual gathering (Prize distribution) was held on 1 <sup>st</sup> of March 2018. Former Chairman of State Planning commission Shri. Ratnakar Mahajan was present as the Chief guest of the function.
Any other subject with the permission of honourable Chairperson	NIL

  
**(Dr. Parag P. Chaudhari)**  
 Coordinator  
 Internal Quality Assurance Cell  
**S. S. Dhamdhare Arts & Commerce College**  
 Talegaon Dhamdhare, Tal. Shirur,  
 Dist. Pune-412208.



  
**(Dr. Pradip R. Patil)**  
 Principal  
**S.S.Dhamdhare Arts & Commerce College**  
 Talegaon Dhamdhare, Tal. Shirur,  
 Dist. Pune-412 208

Shikshan Prasarak Mandal's

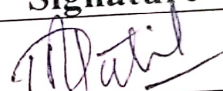
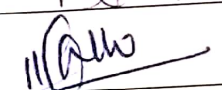
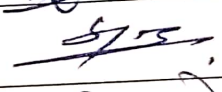
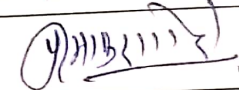
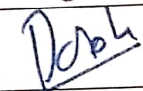
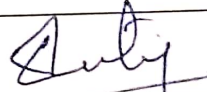
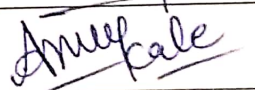
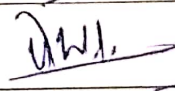

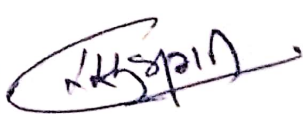
Sahebrao Shankarrao Dhamdhere Arts & Commerce College,

Talegaon Dhamdhere, Tal-Shirur, Dist-Pune 412208

Internal Quality Assurance Cell (IQAC)

2017-18

The IQAC meeting is being on 29/12/2017. Principal Dr. Pradip R. Patil presided over the meeting. The meeting started with welcoming of all members of IQAC Coordinator Dr. P.P. Chaudhari. The following members were present for the meeting.

Sr.No.	Name of member	Designation	Signature
01	Principal Dr.Pradip.R. Patil	Chairperson	
02	Dr.Parag Chaudhari	Coordinator	
03	Dr. Sandeep V. Sangale	Teacher Representative	
04	Dr.Padmakar D. Gore	Teacher Representative	
05	Dr.Dattatraya C. Wable	Teacher Representative	
06	Dr. Manohar A. Jamdade	Teacher Representative	—
07	Dr. Somnath V. patil	Teacher Representative	
08	Dr.Amey V. Kale	Teacher Representative	
09	Prof. Vivek D. Khabde	Teacher Representative	
10	Prof. Sumedh S. Gajabe	Teacher Representative	
11	Dr. Ravindra S. Bhagat	Teacher Representative	
12	Mr.Kaustubhkumar K. Gujar	Management Representative	—
13	Mr. Mahesh A. Dhamdhere	Management Representative	—
14			

15	Mr.DattatrayaN.Wadghule	Admin representative	<i>Dees</i>
16	Mr.Vivek Jagtap	Local Society Representative	—
17	Mr.Vaibhav Balsaraf	Alumni Representative	—
	Mr. Pradip S. Dhamdhere	Stakeholders Representative	—