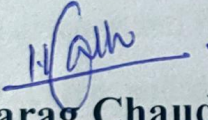


ShikshanPrasarak Mandal's
SahebraoShankarraoDhamdhere Arts & Commerce College,
Talegaon Dhamdhere, Tal-Shirur, Dist-Pune 412208

Notice

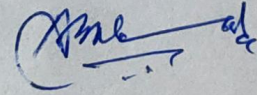
Date: - 04/08/2020

All the I.Q.A.C. members are hereby informed that the 1st meeting for the year 2020-21 is scheduled to be held on **11/08/2020 in I.Q.A.C. Office at 11. a.m.** The brief agenda of the meeting has been attached herewith. All are therefore requested to kindly make it convenient to attend the meeting.



Dr.Parag Chaudhari
Coordinator

Internal Quality Assurance Cell
**S. S. Dhamdhere Arts &
Commerce College**
Talegaon Dhamdhere, Tal. Shirur,
Dist. Pune-412208.



Dr. Ashok Bhanudas Navale
Principal

S.S.Dhamdhere Arts & Commerce College
Talegaon Dhamdhere, Tal. Shirur
Dist Pune-412 208

ShikshanPrasarak Mandal's
SahebraoShankarraoDhamdhere Arts & Commerce College,
Talegaon Dhamdhere, Tal-Shirur, Dist-Pune 412208

Date: - 04/08/2020

Agenda of the meeting

The following is the agenda for the meeting scheduled on 11/08/2020 in the I.Q.A.C. office at 11.00 a.m. The members are requested to present their data, ideas, views with regard to the agenda items given below at the time of meeting.

1. To confirm the minutes and action taken report of the previous meeting.
2. Official welcome of Principal Dr. Ashok B. Navale.
3. To take review of COVID19 situation in Shirur tehsil.
4. To discuss appropriate measures to be taken at the institutional level in the wake of COVID19 pandemic.
5. To take review of exams in the wake of pandemic.
6. To discuss and finalize the Academic calendar.
7. To review and discuss issues related with admission.
8. To prepare and submit an annual teaching plan.
9. To take review of ONLINE teaching.
10. To discuss review of participation of faculty in ONLINE training programs/FDP.
11. To discuss MOU with Centre for Excellence, Quantum Learning.
12. Any other matter with prior permission of the chair.



Minutes of the Meeting

Meeting No.:- 1

Date: - 11/08/2020

Time: 11.00 a.m.

Department/Committee:- IQAC

The first meeting of the Internal Quality Assurance Cell for the academic year 2020-21 was held on 11/08/2020 at 11 a.m. in I.Q.A.C. Office of SahebraoShankarraoDhamdhereArts and Commerce College, Talegaon Dhamdhere. The meeting was chaired by Hon.Prin. Dr.Ashok B. Navale

At the outset, Dr.Parag Chaudhari, IQAC Coordinator welcomed the chairperson of the meeting Prin.Dr.Ashok Navale and all members of the Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Sr.No.	Agenda	Resolution
01	To confirm the minutes and action taken report of the previous meeting.	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is discussed in the meeting.
02	Official welcome of Principal Dr. Ashok B. Navale.	The I.Q.A.C. Coordinator Dr. Parag Chaudhari formally welcomed Principal Dr. Ashok Navale.
03	To take review of COVID19 situation in Shirur tehsil and Talegaon Dhamdhere Village.	The Covid19 situation in Shirur tehsil and Talegaon Dhamdhere was discussed. It was decided to maintain routine communication with the local body authorities and the Primary Health Centre of the village to keep regular track of the situation.
04	To discuss appropriate measures to be taken at the institutional level in the wake of COVID19 pandemic	The principal informed everyone about the standard protocol issued by the govt. Authorities to be followed by the staff and other stakeholders. It was decided to make use of masks mandatory, to make hand wash and sanitizer available at the college entry corridor.
05	To take review of exams in the wake of Covid19 pandemic.	It was decided to plan the activities as per the guidelines of the Govt. Of Maharashtra and the Savitribai Phule Pune University, Pune. It was also decided that the updated information be provided to all students through Class wise Whatsapp groups. The Exam Dept will make telephonic communication with those students who do not use social media platforms.
06	To discuss and finalize the Academic calendar.	The nature and mode of curricular and other activities in the wake of pandemic was discussed at length. It was decided that the department and committee heads will schedule their activities and the same will be discussed and finalized by the faculty-In-Charge. The academic calendar will be displayed on the institutional



		website for the convenience of the students.
07	To review and discuss issues related with admission	The standard practice for making the admission procedure safer in the wake of pandemic was discussed and necessary instructions were given to the admission committee members.
08	To prepare and submit an annual teaching plan.	It was decided to follow the University guidelines regarding syllabus and the time available for the completion of syllabus. The teaching plans are to be prepared and submitted accordingly.
09	To take review of ONLINE teaching	It was decided to use ZOOM platform for the ONLINE teaching. The free 40-minute meeting format is to be used for daily teaching purpose. The respective faculty-In-Charge will make sure that every student is informed about the technical issues related to the use of ONLINE platform.
10	To discuss review of participation of faculty in ONLINE training programs/FDP.	It was decided that the teachers should make maximum participation in virtual Faculty Development programs, workshops, webinars etc.
11	To discuss MOU with Centre for Excellence, Quantum Learning	The subject was discussed in details. Dr. Parag Chaudhari presented all information regarding Centre of Excellence, Quantum Learning Institute and their initiative regarding offering free and concessional certification programs to update professional skills of students. It was decided to make an MoU with the institute for the benefit of faculty and students.
12	Any other matter with prior permission of the chair	Having no other issues raised, the meeting was called off with the prior permission of the chair.



Report of the compliance

In compliance with the resolutions made in the 1stst meeting of IQAC held on 11/08/2020 for the year 2020-21, the following is the Action Taken report of the meeting.

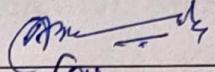
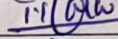
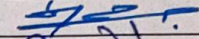
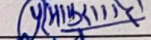
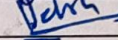
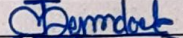

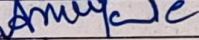

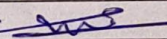
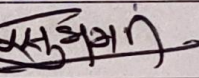

Subject	Action Taken Report
To confirm the minutes and action taken report of the previous meeting.	The Minutes and action taken report have been confirmed with appropriate changes and suggestions.
Official welcome of Principal Dr. Ashok B. Navale.	The Principal Dr. Ashok Navale was formally welcomed by the I.Q.A.C. Coordinator Dr. Parag Chaudhari
To take review of COVID19 situation in Shirur tehsil and Talegaon Dhamdhare Village.	The information was taken on daily basis from the concerned authorities.
To discuss appropriate measures to be taken at the institutional level in the wake of COVID19 pandemic	The necessary arrangements were made and the standard COVID19 protocol was followed by everyone.
To take review of exams in the wake of Covid19 pandemic.	The exams were conducted as per the instructions of the University.
To discuss and finalize the Academic calendar.	The academic calendar was prepared and displayed on the website.
To review and discuss issues related with admission	The admissions were done by following the standard procedure decided earlier.
To prepare and submit an annual teaching plan.	The annual teaching plans were prepared and submitted to the college office.
To take review of ONLINE teaching	The ZOOM platform was successfully used for the regular teaching.
To discuss review of participation of faculty in ONLINE training programs/FDP.	The faculties participated in Virtual Faculty development programs and webinars.
To discuss MOU with Centre for Excellence, Quantum Learning	The non-committal MoU was signed up with the Centre of Excellence, Quantum Learning.
Any other matter with prior permission of the chair	NIL



Shikshan Prasarak Mandal's
Sahebrao Shankarrao Dhamdhere Arts & Commerce College,
Talgaon Dhamdhere, Tal-Shirur, Dist-Pune 412208

Internal Quality Assurance Cell (IQAC)
2020-21

The IQAC meeting is being on 11/08/2020. Hon. Principal Dr.Ashok Bhanudas Navale presided over the meeting. The meeting started with welcoming of all members of IQAC Coordinator Dr.P.P.Chaudhari. The following members were present for the meeting.

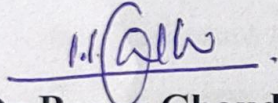
Sr.No.	Name of member	Designation	Signature
01	Prin. Dr. Ashok Bhanudas Navale	Chairperson	
02	Dr. Parag P. Chaudhari	Coordinator	
03	Dr. Sandeep V. Sangale	Teacher Representative	
04	Dr.Padmakar D. Gore	Teacher Representative	
05	Dr.Dattatraya C. Wable	Teacher Representative	
06	Dr. Manohar A. Jamdade	Teacher Representative	
07	Dr. Somnath V. patil	Teacher Representative	
08	Dr.Amey V. Kale	Teacher Representative	
09	Dr. Vivek D. Khabde	Teacher Representative	
10	Mr. Sumedh S. Gajabe	Teacher Representative	
11	Dr. Ravindra S. Bhagat	Teacher Representative	
11	Shri..Kaustubhkumar K. Gujar	Management Representative	
12	Shri. Mahesh A. Dhamdhere	Management Representative	
13	Mr.Dattatraya N.Wadghule	Senior Administrative Officer	
14	Mr.Vivek Jagtap	Local Society Representative	
15		Student Representative	
16	Mr.Vaibhav Balsaraf	Alumni Representative	
17	Mr. Pradip S. Dhamdhere	Stakeholders Representative	



Notice

Date: - 02/02/2021

All the I.Q.A.C. members are hereby informed that the 2nd meeting for the year 2020-21 is scheduled to be held on **12/02/2021 in I.Q.A.C. Office at 11.30 a.m.** The brief agenda of the meeting has been attached herewith. All are requested to kindly make it convenient to attend the meeting.



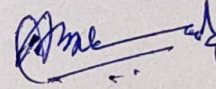
Dr. Parag Chaudhari

Coordinator

Internal Quality Assurance Cell

**S. S. Dhamdhare Arts &
Commerce College**

Talegaon Dhamdhare, Tal. Shirur,
Dist. Pune-412208.



Dr. Ashok Bhanudas Navale
Principal

S.S.Dhamdhare Arts & Commerce College
Talegaon Dhamdhare, Tal. Shirur,
Dist Pune-412 208

Note: The members are requested to wear masks and maintain appropriate social distance at the time of meeting.

Shikshan Prasarak Mandal's
Sahebrao Shankarrao Dhamdhere Arts & Commerce College,
Talegaon Dhamdhere, Tal-Shirur, Dist-Pune 412208

Date: - 02/02/2021

Agenda of the meeting

The following is the agenda for the meeting scheduled on 12/02/2021 in the I.Q.A.C. office at 11.30 a.m. The members are requested to present their data, ideas, views with regard to the agenda items given below at the time of meeting.

1. To confirm the minutes and action taken report of the previous meeting.
2. To discuss the current pandemic situation in the vicinity of Talegaon Dhamdhere.
3. To discuss about the vaccination of teaching and non-teaching staff.
4. To review the teaching of syllabus prescribed for the semester.
5. To review internal and University exams.
6. To discuss and decide the organization of Webinar.
7. To review co-curricular and extension activities.
8. To discuss about teacher training via ONLINE mode.
9. To inform students about E-Learning platforms like Google classroom.
10. To discuss any other topic with the permission of the chair.



Minutes of the Meeting

Meeting No.:-2

Date: - 12/02/2021

Time: 11.30 a.m.

Department/Committee: - IQAC

The second meeting of the Internal Quality Assurance Cell for the academic year 2020-21 was held on 12/02/2021 at 11.30 a.m. in I.Q.A.C. Office of Sahebrao Shankarrao Dhamdhare Arts and Commerce College, Talegaon Dhamdhare. The meeting was chaired by Hon. Principal. Dr. Ashok B. Navale

At the outset, Dr. Parag Chaudhari, IQAC Coordinator welcomed the chairperson of the meeting Prin. Dr. Ashok Navale and all members of the Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was called off with vote of thanks to the chair and the members.

Sr.No.	Agenda	Resolution
01	To confirm the minutes and action taken report of the previous meeting.	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is discussed in the meeting.
02	To discuss the current pandemic situation in the vicinity of Talegaon Dhamdhare.	The hon. Principal Dr. Ashok Navale informed the members about the present situation of covid19 pandemic in the local vicinity. He also informed the members about the govt. and the University guidelines regarding conduct of routine activities of the college.
03	To discuss about the vaccination of teaching and non-teaching staff.	The issue was discussed in details and it was decided that the Primary Health centre of the village will be informed to prioritize the vaccination of teaching and non-teaching staff of the college.
03	To review the teaching of syllabus prescribed for the semester	The faculty-In-Charge of both Arts and Commerce faculties presented their report regarding the completion of the syllabus prescribed for the semester.
04	To review internal and University exams.	The Head of the departments presented their report regarding submission of assignment and internal exam. for internal evaluation. The Chief Exam. Officer Dr. Vivek Khabde informed the members about the tentative dates of the University exams. He also explained the Online exam. System introduced by the University.
05	To discuss and decide the organization of Webinar	The subject was discussed in details and it was decided that the Geography department will organize One-day national Webinar in the month of March 2021.
06	To review co-curricular and extension activities	The N.S.S. coordinator Dr. M.A. Jamdade informed the members about the activities to be conducted as per the guidelines of the University.
07	To discuss about teacher training via	The subject was discussed in details and it was decided that the faculty will be encouraged to undergo virtual



	ONLINE mode	training programs organized by reputed institutes and the centre for Excellence, Quantum Learning.
08	To inform the faculties and students about E-Learning platforms like Google classroom	It was decided that both the faculties and students will be informed and encouraged to use E-Learning platforms like Google classroom.
09	To discuss any other topic with the permission of the chair	No other subject was raised. The meeting was called off with the vote of thanks.



Report of the compliance

In compliance with the resolutions made in the 2nd meeting of IQAC held on 12/02/2021 for the year 2020-21, the following is the Action Taken report of the meeting.

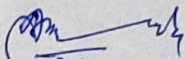
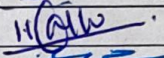

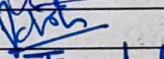

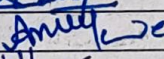
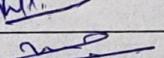
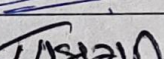
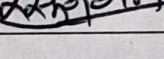
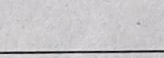
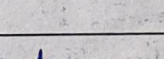
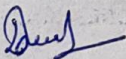
Subject	Action Taken Report
To confirm the minutes and action taken report of the previous meeting.	The Minutes and action taken report have been confirmed with appropriate changes and suggestions
To discuss the current pandemic situation in the vicinity of Talegaon Dhamdhere.	The members were informed about the present guidelines in the wake of Covid19 pandemic.
To discuss about the vaccination of teaching and non-teaching staff.	The teaching and non-teaching staff received first jab of Covaxin at the local Primary Health centre on 29 th of March 2021.
To review the teaching of syllabus prescribed for the semester	The syllabus completion was reviewed and it was ensured that it will be completed as per the dates of the University exam.
To review internal and University exams.	The internal evaluation of 30 marks for first and second year was completed and the students are constantly informed about the University Exam updates.
To discuss and decide the organization of Webinar	The National Webinar of Geography was organized on 19/03/2021. One hundred sixty (160) participants attended the event.
To review co-curricular and extension activities	The co-curricular and extension activities were conducted as per the guidelines of the University.
To discuss about teacher training via ONLINE mode	The faculty was encouraged to participate in virtual training programs. Dr. Parag Chaudhari and Mr. Sumedh Gajabe successfully completed five days Cyber Security Training Program.
To inform the faculties and students about E-Learning platforms like Google classroom	The faculties Dr. Parag Chaudhari, Dr. Dattatraya Wabale and Dr. Somnath Patil are using Google classroom for online submission of assignments and providing students with the relevant study material.
To discuss any other topic with the permission of the chair	NIL.



Shikshan Prasarak Mandal's
Sahebrao Shankarrao Dhamdhare Arts & Commerce College,
 Talegaon Dhamdhare, Tal-Shirur, Dist-Pune 412208

Internal Quality Assurance Cell (IQAC)
 2020-21

The IQAC meeting is being on 12/02/2021. Hon. Principal Dr.Ashok Bhanudas Navale presided over the meeting. The meeting started with welcoming of all members by the IQAC Coordinator Dr. P. P. Chaudhari. The following members were present for the meeting.

Sr.No.	Name of member	Designation	Signature
01	Prin. Dr. Ashok Bhanudas Navale	Chairperson	
02	Dr. Parag P. Chaudhari	Coordinator	
03	Dr. Sandeep V. Sangale	Teacher Representative	
04	Dr.Padmakar D. Gore	Teacher Representative	
05	Dr.Dattatraya C. Wabale	Teacher Representative	
06	Dr. Manohar A. Jamdade	Teacher Representative	
07	Dr. Somnath V. patil	Teacher Representative	
08	Dr.Amey V. Kale	Teacher Representative	
09	Dr. Vivek D. Khabde	Teacher Representative	
10	Mr. Sumedh S. Gajabe	Teacher Representative	
11	Dr. Ravindra S. Bhagat	Teacher Representative	
11	Shri..Kaustubhkumar K. Gujar	Management Representative	
12	Shri. Mahesh A. Dhamdhare	Management Representative	
13	Mr.Dattatraya N.Wadghule	Senior Administrative Officer	
14	Mr.Vivek Jagtap	Local Society Representative	
15		Student Representative	
16	Mr.Vaibhav Balsaraf	Alumni Representative	
17	Mr. Pradip S. Dhamdhare	Stakeholders Representative	

