Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SAHEBRAO SHANKARRAO DHAMDHERE ARTS AND COMMERCE COLLEGE, TALEGAON DHAMDHERE**
Name of the head of the Institution	**DR.PARAG PRAKASH CHAUDHARI**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02137272462**
Mobile no.	**9850544360**
Registered Email	**ssdcollege2009@rediffmail.com**
Alternate Email	**ssdciqac1621@gmail.com**
Address	**A/P- TALEGAON DHAMDHERE, TAL-SHIRUR, DIST-PUNE**
City/Town	**PUNE**
State/UT	**Maharashtra**
Pincode	**412208**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR.RAVINDRA SUDAM BHAGAT**
Phone no/Alternate Phone no.	**02137272462**
Mobile no.	**9763440568**
Registered Email	**ravindra.bhagat1@gmail.com**
Alternate Email	**ravibhagat97@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://ssdhamdherecollege.edu.in/wp-content/uploads/2019/11/SSD-AQAR-2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://ssdhamdherecollege.edu.in/wp-content/uploads/2019/11/Acadamic-Calendar-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.18**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

20-Dec-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Induction program for Newly admitted students	24-Jul-2018 1	143
Participation of NIRF	13-Dec-2018 1	1
Bridge Course	02-Jul-2018 10	210
Memorandum of understanding for runing certified Enterprenears Development Programe	02-Aug-2018 1	65
Uploading of college data to the MIS portal of MHRD, Govt. of India	04-Feb-2019 30	4
Scrutiny and forwarding the applications for promotion under career advancement scheme of full time teachers	14-Dec-2018 2	8
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SAHEBRAO SHANKARRAO DHAMDHERE ARTS AND COMMERCE COLLEGE TALEGAON DHAMDHERE	UNNAT BHARAT ABHIYAN	MHRD	2018 2	50000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities	**No**

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Poster Presentation of Commerce Department Participant 39

Establishment of Language Lab - Dept. of English

Workshop on Criteria wise planning of activities as per revised accreditation framework

Induction Program

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Placement	To train and counselling of third year students and selected seven students to JIO Company.
Bridge Course	first week of July every subject teacher to give the Bridge course .
Entrepreneurship	Provide Skill Development program every year for their final year student and beneficiaries of last year of 65 students.
Introduction to Certificate course	certificate course in Mehendi and Journalism were conducted
MOU	We have MOU with Entrepreneurs development Program
Structured Feedback on Syllabus & Overall College	We collected structured feedback on syllabus and overall college analysis and ATR has been taken to various stakeholders
Organize State Level Seminar	Two Day state level Seminar was organized by Marathi Department
Placement Camp	Placement Camp was organized and JIO Company has selected seven students
Disaster management Workshop	Under the Department of Student Development Council was conducted one day workshop on Disaster Management
Preparation of Student Satisfaction Survey	Student Satisfaction Survey has been prepared by IQAC
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Commiitee	05-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	29-Jan-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The College has sufficient ICT infra structure meant for administrative purposes. It includes computers, printers, scanners, LAN Wifi network etc. The college has purchased ETH Digital campus online software for managing information and data. The software is available in both Offline Online Versions. The Software has following modules that are being regularly used by the college. Administration modules: It includes College academic Profile and the information about the number of faculty etc. Admission Module: The College has introduced Online admission process from last two years. The forms filled up by students are being sorted automatically on the criteria given such as Category, Religion, Gender, Marks, Sports Performance, Physical challenge (If any) etc. This information is used to apply govt. reservation policy based on Caste, Physical disability, Sports performance etc. This information is also used for making sure that the scholarships dedicated to SC/ST/OBC/EBC are being given to the eligible students. This module is also useful for generating Class wise, category wise reports. USER MANAGEMENT: This module facilitates teachers to update their profile. The

	Staff ID Card, Staff list also can be managed in this module. Fees Management Module: The fees applicable to various castes and categories have been included in the fees structure. The College Office generates Bank Challan according to the applicable fees. The reports of pending fees are generated from those who couldnt pay at a time. The installment in fees is given to poor and needy students. Exam Management: It is very useful module as the college has to conduct first year Term End Annual Exam on our own. The Online Exam forms, Hall Tickets, Summary of candidates, class wise, subject wise detailed results are generated in this module. The Mark sheets are also generated with the help of this module. Financial Management: This is also an important module available in the software. The financial year Income expenditure detailed entries are made regularly. The reports are generated on the basis of data fed through out the year and is given to the Internal Auditor for the purpose of Yearly financial audit. Due to this software the college is able to maintain financial management system in tact. Library Module: The software offers very detailed library management system. The library user Management system is used to register new users and update older ones. The library books have been bar coded and through OPAC system are managed with the help of this module. The students can browse and find the books they want and as per the availability the books are being issued to students. The reports of non returned books are being generated and further action is taken. The new arrivals in the library are being displayed on the system. The entry of journals Periodicals is also available. The Stock verification and other detailed reports are available in various formats. Overall, the information and data is being systematically managed with the help of eth software system by the college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of every academic year, the college holds Interviews to fill up vacant (Non-grant, C.H.B.& temporary) posts by publishing advertisement in the newspaper. The local selection committee including the management representatives, the Principal, the H.O.D., External subject expert interviews candidates and the eligible candidates are selected and are given appointment letter. In the departmental meetings, the workload with Subject Papers & Time Table is given to every faculty as per the U.G.C. & D.H.E. norms. The concerned class mentors, in the first week explains Program Outcomes, Program Specific Outcomes and Course Outcomes to students. For Course Outcomes, the academic performance of the students is measured and monitored through Term End Exams, Annual Exams and class tests.. The 20;80 20 marks for College Term End & 80 marks for annual exam) ratio has been prescribed by the University. From next academic year, the Choice based Credit system with semester system will be introduced by the University. The Commerce and B.B.A. (C.A.) Course are being assessed through Theory and Practical Exam. In monthly staff meeting, the review of teaching learning process is done. The instructions and suggestions are given as and when required in order to keep the pace of syllabus completion by keeping in view comprehension ability of students. The teachers try to make it a point to explain the subjects beyond syllabus. The questions and queries of students are taken after completion of every chapter. The subject teachers present the syllabus completion report at the end of every semester. It is approved by the Principal. The innovative teaching methods are used by the teachers. The Interactive board has been installed recently that will be very useful for improving teaching learning process. Co-Curricular and extra curricular activities like students' seminar, debate, departmental activities, field visits, screening films etc. are conducted in order to complement the syllabus delivery process. Teachers' Diary and regular attendance is maintained regularly. The iQAC discusses the process and offers suggestions and recommendations time to time. The Induction program is being organized in the initial phase of academic year for first year students. The detailed information of various programs and courses has been given.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Mehendi		02/08/2018	23	Mehandi designing is usually required in wedding and festive seasons. As the college is located in the rural area, the mehandi artists from city proves expensive. The students enrolled for this course will surely	Mehandi artistry adds skill beyond regular course and Program

Certificate Course in Journalism	16/08/2018	10	The course is helpful in nurturing Journalistic skills among students. It can create employment as Talegaon is well connected to Pune city where offices of all the dailly newspapers and TV news channels are well placed.	This course inculcates skills of news report writing along with the important skill of oral and written comm unication

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Workshop on Employment, self employment and Entrepreneurship Development	23/01/2019	65
Soft Skill Development Program	21/01/2019	43
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	field projects	55
BA	Environment	195
BA	History Project	13
BCA	BBA(CA)	9
	[View File](#)	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The structured feedback has been taken from all the stakeholders. The feedback system has been operationalized through electronic mailing system this year. Prior to this, the college used to collect feedback in form of hard copy. But this decision to introduce take feedback through email will be hopefully usefully to habituate students on regular use of email IDs. This year, the college has taken annual feedback from students and other stakeholders but next year semester wise feedback will be taken through online system linked to college website. The feedback form was discussed and designed in the I.Q.A.C. The due process of consultation and suggestion took place before finalizing various feedback forms. The student emailIds were made available through college software. The I.Q.A.C sent editable feedback forms to the students. The students filled up the forms and submitted them on I.Q.A.C. mail. The information was retrieved. The data and information given by students was sorted by using tables, Pie charts, graphics etc. The feedback analysis report was discussed and studied by the I.Q.A.C. The grey areas were identified and the problems and suggestions were considered to prepare Action taken report. The Action taken report was being communicated to concerned faculties for further improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	120	140	132
BCom	COMMERCE	120	198	132
BCA	BBA(C.A)	80	25	11
		[View File](#)		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	652	0	18	0	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
19	6	4	3	1	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring begins with the process of admission from the beginning of academic year. 1. The Class wise admission committees are formed and every student receives counselling from this committee about the selection of subjects, faculty. The committee seeks information about Category and informs students about various scholarships available for students. 2. The Class mentors are appointed at the beginning of academic year. It is ensured that one class mentor is not allotted students more than forty. Three class mentors are appointed for First year B.A. and B.Com. and teachers of specialization work as class mentors for S.Y. T.Y. B.A. B.Com. Three B.B.A. teachers are assigned with mentoring duty of three respective Classes. 3. The Class mentors keep all necessary information about students such as Name, Address, Parent's name, and Contact numbers, email Id etc. 4. The class mentors keep a close eye on student's attendance in the class and at times the poor attendance is conveyed to parents. 5. The students are constantly informed to contact their appointed mentors for any kind of educational assistance. 6. The mentors also ensure that the students do not face any sort of discrimination on religious, caste, gender basis. They offer personal counselling to students if anything unusual is observed in their behaviour. 7. The passed out students also get career counselling from their department heads.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
652	18	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	6	0	6	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DR.SANDEEP V. SANGALE	Associate Professor	GUNAVANT SHIKSHAK PURASKAR. PUNE

2018	DR. SANDEEP V. SANGALE	Associate Professor	AADARSHA SHIKSHAK PURASKAR, ANANDOTSAVA, AHMEDNAGAR
2018	DR. DATTATRAYA CHANDRAKANT WABALE	Associate Professor	SAMAJ SHIKSHAN GAURAV PURASKAR

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A.	YEAR	27/03/2019	01/06/2019
BCom	B.Com.	YEAR	10/03/2019	01/06/2019
BCA	B.B.A.(C.A.)	Semester	27/03/2019	01/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The examination department ensures that the exams are conducted in free and fair manner. The existing University Exam pattern includes Theory and Practical for the Commerce and B.B.A. (C.A.) programs. Apart from this, the internal tests, tutorials, Student seminars etc. are conducted in order to check students' Progress. The exam department has taken following steps 1. Internal squad oversees the smooth conduction of the examination 2. CEO and Examination committee schedules and monitors the process on regular basis. 3. Meetings are organised for taking the stock of the progress. 4. CCTV cameras are deployed in the campus, classrooms, and corridors to monitor and ensure the fail conduction of examination. 5. The faculties help the students to prepare for the theory/practical/oral examination of the university. 6. The results are discussed with students and further counselling is done by the concerned teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared in the month of June. The heads of all faculties seat together and discuss the issues. The departments and committees present their list of programs with tentative dates, venue and requirements to conduct the program. The meeting of exam department takes place and yearly planning is done in the meeting. The Chief Exam Officer informs the members about the changes made by the statutory bodies such as the University time to time. The planning is made by keeping in view the relevant changes made by the University. At present, the Internal Term End Exam of 20 marks and University annual exam of 80 marks is being implemented by the University. The schedule of Term End Exam is discussed and finalized by considering time available for the teaching of the prescribed syllabus. The instructions for paper setting for term end exams are given to all the teachers. The workshop is organized regarding how to set question paper, proper evaluation, duties and responsibilities of junior/senior supervisors. The timelines are set in the first meeting for organizing Central assessment Program for Term End Exams. Along with this, the term End repeater and University repeater exams are also conducted as per the College and the University schedule. The annual exam of

First Year B.A. usually takes place at the end of month of March. The college bears responsibility of answer sheet evaluation and it is ensured that the first year of all programs are prepared and declared within forty day timeline given by the University

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://ssdhamdherecollege.edu.in/po-co-pso/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A.	BA	ARTS	43	17	39.53
B.Com.	BCom	COMMERCE	98	58	59.79
B.B.A.(C.A.)	BCA	B.B.A.(C.A.)	9	3	33
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://ssdhamdherecollege.edu.in/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Publication Ethics	IQAC	24/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NOT APPLICABLE	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physical Education	4	6.07
National	English	4	4.60
National	History	1	5.5
National	Economics	3	6.26
National	Political Science	2	5.5
International	Geography	1	5.5
International	Commerce	2	5.88
International	Information Library Science	1	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	2019	0	00	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	00

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	5	12	4
Presented papers	0	6	2	0
Resource persons	0	4	13	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Prerana State Level Camp	SGA University Amaravati	0	1
Yoga Day	NSS Sport	1	16
swachhata shapatha grahaan	NSS	2	35
NSS Inauguration	NSS	2	58
Kranti Din	NSS Grampanchayt Talegaon Dhamdhere	2	58
Janjagruti Padyatra	NSS	2	42
Rakshabandhan	NSS Anand ashram School, Talegaon Dhamdhere	3	28
SRD NRS Camp	NSS, SPPU Pune	2	2
SRD NRS Camp	NSS, SPPU Pune	2	1
Teacher Day	NSS	2	74
NSS Day Swachhata hich Sewa	NSS	2	54
Sarjikal Strike	NSS	2	80
Sardar Patel Jayanti	NSS	2	44
Road Safety Abhiyan	NSS Fiat India Company LTD Ranjangaon	5	66
Vivekanand Jayanti	NSS	2	42
Gram Swachhata Abhiyan	NSS Grampanchayat Talegaon Dhamdhere	8	61

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gram Swachhata Abhiyan	NSS Grampanchayat Talegaon Dhamdhere	Gram Swachhata	8	61
Road Safety Awareness Campainging	NSS Shikrapur Police Stattion Fiat India Automobile Pvt. Ltd Ranjangaon	Road Safety	4	66
Rakshabandhan	NSS Ananadashram School	Rakshabandhan	3	28
Cleanliness Rally	NSS	Clenliness Awareness	10	42

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Interaction With Industries	Field Visit	FIAT INDIA COMPANY, RANJANGAON GANAPATI	26/02/2019	26/02/2019	55

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
YUVA UDYOJAK VIKAS SANSTHA, NATIONAL	02/08/2018	Two day workshop on Entrepreneurship	32

YOUNG ENTERPRENUERS DEVELOPMENT CENTER		development to motivate students for entrepreneurship	

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
85000	79300
15000	15000
200000	156750

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ETH Digital Campus	Partially	Product Version: 8.1.1	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3569	501376	5	1035	3574	502411
Reference Books	2556	1806910	323	104395	2879	1911305
e-Books	3135000	5900	0	0	3135000	5900
Journals	10	12589	12	13490	22	26079
CD & Video	39	0	0	0	39	0
Weeding (hard & soft)	701	65393	0	0	701	65393

| e-Journals | 6000 | 0 | 0 | 0 | 6000 | 0 |

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Parag Prakash Chaudhari	lecture on NAAC Readiness	Youtube	26/02/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	23	10	24	24	0	4	8	10	0
Added	4	4	0	0	0	0	0	0	0
Total	27	14	24	24	0	4	8	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Smart Interactive Board	http://ssdhamdherecollege.edu.in/e-content/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
670000	569047	150000	104000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The S.P.Mandal, Talegaon Dhamdhere has over 8.4 acres of land and therein three separate units i.e. Secondary Higher Secondary School, English Medium School and the college function as per the policy agreed by all the stakeholders. The School College have separate buildings and the playground is used by all three units. The Principals, VicePrincipals and the supervisors ensure that no overlapping of activities occur. The annual academic schedules of all three units are shared with each other and prior notices are issued before organizing any activity on the common play ground. The maintenance of buildings is born by respective units. The peons of the college do classroom cleaning work

regularly. The library has been given an attendant for maintaining cleanliness. The toilets, washrooms are cleaned on regular basis by a sweeper appointed by the college. The maintenance of ICT Infrastructure is being looked after by the local service provider on call basis. The up gradation of Computer lab, expiry dates of software and installation of firewall is done by the service provider as per the schedule. The Sports equipment are maintained under the supervision of the Director of Physical Education. The maintenance of other type i.e. Plumbing, electrical work, construction and repair work is done as per the instructions of the Infra structure committee headed by the Principal. The plants, trees and garden is maintained by the nonteaching staff. The arts and Commerce faculties have been allotted with classrooms where they engage their classes and use the same room for their administrative work. In fine, the college works on the policy of optimal use of available physical resources for the benefit of students.

http://ssdhamdherecollege.edu.in/wp-content/uploads/2019/12/4.4.2-Website-Link.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Earn Learn Scheme	21	31995
Financial Support from Other Sources			
a) National	Government Scholarships/ Freeships	90	227270
b)International	00	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development Program	21/01/2019	43	Eduplace Institute, Pune
Mentoring	10/06/2019	652	S.S.Dhamdhere College
Yoga Meditation	08/07/2019	92	Dept. of Physical Education
Industrial Visit	26/02/2019	55	FIAT INDIA COMPANY, RANJANGAON GANAPATI
CERTIFICATE COURSE	15/06/2019	80	S.S.Dhamdhere College
Bridge Course	02/07/2019	210	S.S.Dhamdhere College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
2019	Guidance of Campus Interview	0	59	0	7
2019	Edu. Placement	0	43	0	0
2019	Entrepreneur Workshop	0	32	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
JIO Company	59	7		0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA	HISTORY	Modern College of Arts, Science Commerce College, Pune	MA
2019	2	BA	ECONOMICS	J.S.P.M COLLEGE, WAGHOLI & C.T.BORA COLLEGE, SHIRUR	MBA & MA
2019	18	B.Com.	commerce	C.T.BORA COLLEGE, SHIRUR, BJS College, Wagholi	M.Com.

| 2019 | 1 | B.B.A.(C.A.) | BCA | JSPM , WAGHOLI | MBA |
| 2019 | 1 | B.Com. | Commerce | ICAI, Pune | CA(Inter) |

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter collegiate Fencing Competition	Institution	64
Inter class Shot Put	Institution	23
Inter class Long Jump	Institution	18
Inter class 100 m Running	Institution	27
Inter class Cricket	Institution	69
Elocution Competition	Institution	10
College Gathering	Institution	200
Poster presentation	Institution	39
Poster Model Presentation	Institution	61
Sahebrao Dhamdhere Smruti Vykhyanmala	Institution	150
Essay Competition	State	5
Participation in Yuvak Mahotsav	District	3

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is formed every year as per the instructions of Savitribai Phule Pune, University, Pune. This year the formation of student council was done at the college level as per the university instructions. As per the existing rules, the meritorious (those who secure highest marks) are selected as the class representatives. The students from Sports, N.S.S., Cultural activities, student development committee are selected on the basis of their performance in their respective fields. The principal of the college nominates

two girl students (One from SC/ST) on the student council. The chairperson of the student council is elected from the existing members under the supervision of Student Development Officer. The Meetings between the faculty and the student council are held to discuss problems, issues faced by students. The decisions are taken as per the necessity to address the issues raised by the students' representatives. One such important decision to install sanitary vending machine was taken as per the suggestion of students' representative. The student representatives act as mediators between the students and the college administration. Besides this, two students' representatives (Chairperson secretary of the council) do work as members of College Development Committee. They raise issues related to facilities, programs, and activities related to students. The Women's cell also gives representation to female students in their committee to discuss issues regarding women. The activities of women's cell are organized by considering views of female students. The library committee gives representation to students in order to accommodate students' expectations, demands and requirements of books, journals and periodicals. The Scheduled caste and Scheduled tribes committees of the college have students' representation. The committee ensures that no discrimination on the basis of caste is done. The committee also reviews whether the reservation policy has been maintained and the scholarships are disbursed to the concerned students. In this way, the students' representation at various levels help the college to improve the existing quality culture of the college

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of our college has been established and registered on 15th Feb. 2019 and is named "Sahebrao Shankarrao Dhamdhere Arts and Commerce College Alumni Association". This association contributes significantly to prepare plan for the development of the college. It has Rs.150/ membership fees and the association tries to reach out to alumni of the college. The alumni association has its Working committee and members are invited for the important functions and activities of the college. The alumni association organizes annual meetings of the members. The College Coordinator and other faculty remain present for association meetings. The review of college development, nature of activates, courses are done and the members exchange their views, opinions and suggestions for further development. The formal feedback is taken from the alumni and is reviewed and analysed by the college. The college felicitates alumni who have excelled in various walks of life. The suggestions are taken on academic, administrative and on policy making of the college. This year alumni meeting took place on 5th Feb. 2019 and it was presided over by the chairperson of the alumni association Shri. Vaibhav Balsaraph. It was resolved to open a bank account of the association to maintain record of financial transactions. The meeting discussed the ways in which the association can help college. It was decided to avail two Computers for the Commerce laboratory in next academic year. In this way, the alumni association of the college contribute in policy making and for the improvement of quality culture of the college.

5.4.2 – No. of enrolled Alumni:

245

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :
1. Alumni meet 2. Celebrating Gurupornima 3. Celebrating Teacher Day 4. Regular Meeting of Alumni

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal of the college, in the first meeting of the academic year, assigns duties and responsibilities to all faculty members. The respective committees and departments are given complete autonomy of work. The plan and policy is being finalized by the management and the Principal. The committees, Cells or the departments prepare their annual plans with financial and other resource requirements in separate meetings with the Principal. The programs, courses, curricular and extracurricular activities are planned by the respective faculties at their level. The I.Q.A.C. plays vital role in planning and conduction of academic and other related activities and programs. The I.Q.A.C. of the college is made up of 17 members it includes teacher representatives, management representatives, alumni, parent, external peer, local community and other stakeholder representatives. The I.Q.A.C. organizes regular meetings and help to plan better for the college development. The departments are given annual budget and special fund is sanctioned as per the need and importance of the program or activity. The Principal held monthly meetings with the teaching and nonteaching faculty. The administration runs smoothly as the principle of 'participative decentralized administration' is followed in spirit. The College Development Committee is the body that prepares plan of development of the college. The teachers and students are given adequate representation in the College Development Committee. The committee also consists of alumni representative. Two practices of participative decentralized administration' 1. The practice of offering autonomy to the departments to plan and execute activities important for them has proved fruitful. The department of History wanted to establish achieve and historical museum. The department head and the faculty approached the Principal with the same proposal. The importance of the project was discussed in the meeting and the initial budget of Rs. 15000/ was sanctioned immediately. The objectives, functions, budget, Infrastructure etc. was prepared by the department of History. The department has now 65 modi manuscript in its collection. The museum and achieve will become functional in next academic year. 2. The Participatory and decentralized administration can be easily traced through the swift implementation of I.Q.A.C. decisions. The autonomy to negotiate about the specifications and functions of required equipment has produced positive results. The Women's Cell members in I.Q.A.C. meeting shared need of urgent installation of sanitary vending machine for convenience of female students of the college. The Women's cell members and the N.S.S. Coordinator voluntarily took this responsibility. The N.S.S. Coordinator approached the local Rotary Club for the financial assistance. The Rotary club agreed to contribute part of total expenses. After reviewing functions, performance, prices and demonstrations the machine was finalized and was installed in the female wash room.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The College tries to create research friendly environment in the college. The faculties are given maximum facilities in order to motivate them to undertake research. The computers, printers, Internet and a good library are made available to teachers and students. The books, journals are purchased by keeping in view research in respective subjects. The duty leaves are allowed for participating in seminars/Conferences/Workshops. The faculty is reimbursed registration fees of the seminar, conferences. The research policy for students has been prepared by the college. The research committee organizes college level research competition for students and the best ideas are sent to the University level research competition like AVISHKAR. The students participating in research are given motivational prizes and certificates. The poster presentation competition was arranged by the commerce department so as to create research aptitude among students.
Library, ICT and Physical Infrastructure / Instrumentation	Web OPAC system is provided to all users. Book Exhibitions. Email Service Library Notice, Syllabus, Old Question Paper Set, New Book arrival list in Library, Journal Index Page, Important news articles to particular students. Nlist service—Library users used these services in Library and their home also. Q.R.Code facility is available. Students I Card developed with barcode for to identify students in library activity. Library Security for CCTV. User awareness and instruction programmes -Users training in the use of library services as eresources, OPAC Separate lab for BBA(CA) students. Projectors are installed for video assisted for teaching purpose. Smart classroom is also available for students.
Human Resource Management	The recruitment of all staff is done as per the norms of the government, Savitribai Phule Pune University, Pune, UGC and our college. Daily work by nonteaching staff in account work on ETH software. Updated knowledge through refresher/ orientation/ short term course/ faculty development Program

	etc. These type of courses are promotion of teaching staff members.
Industry Interaction / Collaboration	The college worked in collaboration with FIAT INDIA Pvt. Ltd, Ranjangaon to organize 'ANUPALAN' program to create road safety awareness in society. The students of the commerce department were taken to the same FIAT INDIA Company as a part of their experiential learning or industrial visit The college has collaborated with the Mahindra Pride School that offers on job training to last year students. The college has organized 'Job readiness training in collaboration with 'Eduplace' Pvt. Ltd. The college had invited JIO Company for On campus recruitment and four students were selected. MOU was signed with Young India Entrepreneur Association to promote entrepreneurship among students.
Admission of Students	The College offers ONLINE admission system on eth digital campus software of the college. The college has offered ICT Infrastructure to assist students in college computer lab at nominal charges. The teachers and volunteers were available to assist students to fill up forms and for confirmation of admission. The College admission committee offers counselling to select subjects and faculty. The scrutiny of documents is done by the office. The reservation policy is strictly maintained.
Curriculum Development	Three faculty members Dr. Sangale S. V. Dr. Wabale D. C. Dr Patil S.V. are working as a Member of Board of Studies in their respective subjects Marathi, Political Science and Economics at Savitribai Phule Pune University, Pune. Other faculty members do actively participate in syllabus restructuring Workshops organized by the Savitribai Phule Pune University, Pune. Our faculty design syllabus of Certificate Courses offered by the college, e.g. Certificate Course in Journalism.
Teaching and Learning	To improve teaching learning process the college has initiated the process of updating existing infrastructure. The college has purchased Interactive board for Smart classroom project. The department of English has finalized the process of purchase of Digital Language

	lab for creating student centric atmosphere. The Biyani Technology software has been selected for this purpose. The department of English arranged screening of films based on syllabus. The department of Commerce organized group poster presentation based topics of syllabus. The teachers are motivated to use ICT in teaching learning process. The commerce dept. arranged industrial visit to FIAT India Pvt. Ltd so as to offer students experiential learning.
Examination and Evaluation	1. CCTV surveillance is being made available in order to monitor exams. 2. The Exam. Department organizes Workshop on 'Exam Work' in order to sensitize staff about the changes taking place in University and college exam. System. 3. The Exam. Dept. appoints Internal Squad in order to conduct exams in free and fair manner. 4. 'No Tolerance to Copy other unfair means policy has been adopted by the exam dept. 5. The exam related work like paper setting and answer sheet assessment is being done with great care. For this, central assessment programs are being arranged in the college. 6. The exam. Work is done on eth digital campus software to reduce mistakes during the process of result finalization. 7. The college results are declared within the time limit set by the University. 8. The Exam dept. organizes 'Result Review Meeting' at the beginning of every academic year in order to analyse grey areas.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The I.Q.A.C. has dedicated mail Id for the purpose of planning and development. The I.Q.A.C. has also created Google group of the faculty. All the notices are sent through mail to the members. The documents regarding activities in the college are strictly collected through mail. The I.Q.A.C. Google Drive is being used as a documents repository. The I.Q.A.C. meetings are conducted with the help of Power point presentation.
Administration	1. The College works on eth digital campus online software. 2. The online modules such as library, admission, financial transactions, exams, students

	data are used at the optimal level. 3. The Biomatric attendance has been made mandatory. 4. The College campus is being monitored with CCTV surveillance. 5. The LAN and Wi fi facility has been given to Computer lab, library and the college office.
Finance and Accounts	The ETH digital campus online software is being used to maintain financial tractions of the college. The bank transactions are made through Cheque/NEFT. The financial transactions are being maintained at everyday basis. The financial day close system, pending fees is being monitored with the help of software. The annual budget and Income expenditure statements are prepared with the help of eth digital campus software
Student Admission and Support	In this academic year, the college introduced online admission system for the benefit of the students. Five computers were dedicated with volunteers in order to help students to fill up online forms. The caste category wise merit lists prepared with the help of eth software and those were displayed on the college website. The important notices about admission were displayed on the college website. The library membership card, borrow cards, Identity cards were issued through the software
Examination	The eth digital campus online version has a dedicated module on Esam management. The summary of students, hall tickets, mark sheets, result analysis was done with the help of the software. The question papers of previous exams are sent to students by the library on their emails. The University question papers are also being sent through online system.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Prof. Sumedh Gajbe	MIT Arts, Commerce Science College, Alandi,	NIL	800

Year						
2019	Prof. Sumedh Gajbe	Yashaswi Education Society , IIMS, Chinchawad, Pune	NIL	500		
2019	Prof. Parajakta Pawar	State Leval Seminar on Cyber Law, Cyber Crime and Cyber Ethics	NIL	300		
2019	Prof. Ajita Bhumkar	State Leval Seminar on Cyber Law, Cyber Crime and Cyber Ethics	NIL	300		
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Criteria Wise Planning of Activities as per the revised Ac creditatio n framework	Criteria Wise Planning of Activities as per the revised Ac creditatio n framework	02/08/2018	09/08/2018	19	0
2019	Workshop on EContent D evelopment	Workshop on EContent D evelopment	16/01/2019	16/01/2019	19	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Earth Science	1	14/11/2018	04/12/2018	21
Introduction to	1	01/01/2019	30/04/2019	120

Remote Sensing				
Refresher Course in Library and Information Science	1	17/05/2018	06/06/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Promote for academic Development 2. Causal Leave 3. Duty Leave 4. Medical Leave 5. Financial assistance to attend Seminar/ Workshops 6.Loans and advance to employees from Talegaon Dhamdhere Credit Cooperative Society 7. Physical fitness test 8. Recommendation for loan of other banks 9. Felicitation on academic achievement 10.Medical Facility or recommendation	1.Earned Leave 2.Loans and advance to employees from Talegaon Dhamdhere Credit Cooperative Society 3. CL/DL/ML/PL are provided 4. Physical fitness test 5. College Uniform to Non teaching Staff 6.Felicitation on achievement 7. Mediclaim Facility or recommendation	1. Free health checkup 2. Tuition fee installment to economically weaker section students on their demand 3.Earn and learn scheme 4. Financial assistance to sports students participating in various sports competition 5.Bus pass 6. Best Library user award 7.R.O. Drinking Water Facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

    1. Internal financial audits : The College financial transactions are maintained on eth digital campus software on everyday basis. The Internal financial audit till this year has been completed successfully. The annual budget of the college is prepared and the expenditure is done as per the heads. The institute has appointed Mr.Gund Gawade Firm of Chartered Accountant to monitor financial management. The reports are presented to the C.A. The queries raised by the C.A. are addressed by the college administration. The reports and audit statement with recommendations is being reviewed in Governing Council meeting of the institute. The compliance of the queries is completed in due time. The annual audit reports and statements are presented to the State Charity Commissioner. 2. External financial audits : The external financial audit of the higher education institutions is done by the office of Joint Director of Higher Education. The College proposes to approach the said office for conduction of External financial audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

Savitribai Phule Pune University, Pune	187653	State Level Seminar and Earn Learn Scheme

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6.4.3 – Total corpus fund generated

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278677

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We have parent teacher joint forum active in college. This forum organizes meetings to discuss issues and concerns of parents about their wards. The class mentors of respective classes remain present for the meeting and students' performance is conveyed to the parents. The parents are given enough opportunity to raise issues they think important for improvement academic performance, campus security etc. The Parents were instructed to ensure mandatory 75 student attendance for appearing annual examination. The informal function for female parents was organized named as 'Mahabhondala' on 16/10/2018. Forty one female parents turned up to the program. It created an opportunity for female parents to celebrate traditional festival together in the college campus. The parents expressed their views about the progress of their wards. The informal feedback of this type was helpful for the college to understand their views, opinions and address issues raised. Besides this, the parents have free access to meet the Principal and the teachers to discuss issues and problems of wards.

6.5.3 – Development programmes for support staff (at least three)

1. Digitization of office 2. Preparation of Financial Audit 3. Training for efficient use of software modules

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Certificate course 2. Sahebrao Shankarrao Dhamdhere open lecture series 3. Language Lab by English department 4. Active participation of NIRF 5. MOU with other institute 6. Registration of Alumni Association 7. Registration and data updating for MIS 8. Fill up online Student Satisfaction Survey 9. ICT should be increased in teaching learning process 10. Faculty encouraged to pursuing Ph.D. Degree in concerned Subject 11. Structured Online Feedback System 12. Fund allocation for Archives and museum in the Dept. of History 13. Efforts for on and off campus placements of students 14. Online admission Process

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Criteria wise planning of activities as per the revised accreditation Framework	02/08/2018	02/08/2018	09/08/2018	19
2018	Induction program for newly FYBA admitted Students	24/07/2018	24/07/2018	24/12/2019	45
2018	State Leval Seminar of Arvachin Marathi Wadmay: Swarup, Akalan Ni Vatchal	28/12/2018	28/12/2018	29/12/2018	106
2019	Workshop on Employment, Self Employment and entrepreneurship Development	23/01/2019	23/01/2019	24/01/2019	65
2018	Introduction of 2 Certificate Course	02/07/2018	02/08/2018	31/08/2018	80
2019	Preparation of Student Satisfaction Survey	12/11/2018	01/02/2019	30/03/2019	99
2019	Alumni meet	05/02/2019	05/02/2019	05/02/2019	35
2019	Workshop on Disaster Management	29/01/2019	29/01/2019	29/01/2019	65
2019	Workshop on EContent Development	16/02/2019	16/02/2019	16/02/2019	80
2019	Career Guidance Program	23/01/2019	23/01/2019	23/01/2019	30
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Issue of Women	16/01/2019	16/01/2019	74	0
Food and Health for Girls	22/01/2019	22/01/2019	74	0
Celebration of Rakshabnadhan in Anandashram School , Talegaon Dhamdhere	27/08/2018	27/08/2018	35	0
Celebration of Navratri Special Pgm for Girls	16/10/2018	16/10/2018	41	0
Earn & Learn Scheme	01/09/2018	31/01/2019	19	2
Certificate Course of Mehendi	02/08/2018	31/08/2018	15	0
Women Empowerment	23/01/2019	23/01/2019	74	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Energy efficient LED bulbs are installed 2.Green Audit 3.Environmental awareness campaigns by Dept. of Geography and NSS unit organised Gram Swachhata Abhiyan at Talegaon Dhamdhere collaborative With Grampanchayat office, Talegaon Dhamdhere 4.S.Y.B.A. Students prepare projects on "Environmental Awareness" as a part of their course curriculum on different environmental issues such as water, air, sound pollution, ecosystem and biodiversity 5.The campus has been declared "plastic free" zone 6.Tree plantation program are organized by NSS 7.Proposal for the existing solar system under BCUD, Savitribai Phule Pune University, Pune scheme in 2018 has been sent for approval 8.Tobacco smoking, chewing of panmasalas and gutkha is prohibited in the college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	2
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating

	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2019	1	0	08/01/2019	03	Road Safety Campaign	To Creat awarenss to road safety among local population as the college as located vary close to Pune Ahmedngara State highway	70
2018	0	1	17/12/2019	07	NSSWinter Camp	To creat awareness about water conservation, tree plantation, sanitattion etc.	103
2018	0	1	26/12/2018	01	Workshop on Consumer protection	To ctreat awareness about consumer rights	27
2019	1	0	24/01/2019	01	Workshop on Employment, Self Employment and Entreprenurship Development	To creat awareness about entreprenuership development and so as to take benefit of opportunities available at Ranjangaon MIDC	70
2018	0	1	02/08/2018	01	Local History Writing and Historical	To make students aware historical importance	71

					Museum	of Talegaon Dhamdhere and Shirur Taluka	
2018	0	1	01/08/2018	01	Swachhata Shapat Grahan	Promoting Environment Awareness	43
2019	0	1	19/01/2019	01	Gram Swachhata Abhiyan at Village of Talegaon Dhamdhere	Social Awareness about clealiness at public place	68
2019	0	1	25/01/2019	01	Voter Awareness Program	To creat awareness of national responsibility	96
2018	0	1	17/10/2018	01	Registration of New Voter	To creat awareness of national responsibility	133
2018	0	1	27/08/2018	01	Celebration of Rakshabandhan with Anandashram School Children	To creat awareness about under previlaged children among students	31
2019	1	0	29/01/2019	01	Workshop on Disaster Management	To creat awareness about preventive measures and trains students to face possible disasters	75
2018	1	0	10/08/2018	01	Share Market	To inform rural students about financial growth po	65

Year			Date		Title	Description	
						ssibiliti es thriugh share market	
2018	0	1	12/10/2018	30	Plastic Free College Campus	To creat Environme nt awareness	83
2019	0	1	14/01/2019	01	Celebrati on of Geography Day	To aware about natural c onservati on among the students	64
2019	1	0	11/02/2019	01	Workshop on Soil Testing Analysis	To inform local farmers about the health of their farm soil and plant cropping pattern	115
2019	1	0	26/02/2019	01	Visit to FIAT India Compny	College C ollaborat ed with FIAT India PVt.Ltd Company (Ranjangao n Ganapati) to offered exposure to the students about man ufacturin g industr ies	60
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Management	15/06/2018	The trust constitution itself is a document that has created code of conduct for the management of the institute. Besides this

			the Governing Council has prepared a code of conduct for the management. The Governing Council of the institute ensures that it is being observed by all the trustees. 1. The Governing Council held annual meetings in which most of the trustees remain present. The Chairman and the Secretary of the institute make everyone aware about the duties and responsibilities. 2. The administrative and financial transparency is ensured through annual internal financial audits and submission of the same to the Charity Commissioner.
Principal	15/06/2018		The Code of Conduct for the Principal is being published at the beginning of the academic year. The institute has following ways to monitor that it is being observed by the Principal. The Principal being the administrative and academic head of the institute leads the college at all levels. The Principal of the College regularly update the management regarding the activities and issues of the college. The Principal presented the report of the previous academic year to management in first College Development Committee meeting. The Principal also presented the plan for the academic year 201819 before the Management. The Management takes annual performance report from the Principal and prepare their confidential reports about the performance. The

			management gives its suggestions and recommendations to the Principal for further improvement. The Management, in its meetings with the teaching administrative staff, students, parents, ensures that the Principal works on the policies laid down by the government, University and the institute without any bias, discrimination and partiality.
Teacher	15/06/2018		The code of conduct for teachers is published at the beginning of the academic year. These are the following ways to monitor that it is being observed by the teachers 1. The Principal of the college in his address makes teachers aware about their duties and responsibilities. 2. The Principal reviews annual performance reports of the teachers and offers his suggestions and recommendations. 3. The Principal held one to one meetings with faculty in the initial phase of the academic year. 4. The letters of annual duties and responsibilities were given to all the teachers. 5. In a case when complaint about teaching or behaviour of an individual teacher comes for the disposal, the principal ensures that all the stakeholders are given opportunity to express their views and opinions. The teachers are given oral instructions and in some cases written instructions and explanations are demanded from the faculty
Students	15/06/2018		The code of conduct for

students is published at the beginning of the academic year. These are the following ways to monitor that it is being observed by the students 1. The Class wise mentors are being appointed who monitor students' attendance, academic performance, behaviour in the class etc. 2. The college conducted one day Induction Program for First year students in order to inculcate human values, ethics, and code of conduct. The students were informed about Do's Don'ts. 3. The discipline Committee ensures that no misbehaviour is done on the College campus. The discipline and grievance redressal committee decides the action on misconduct of students. 4. The antiragging Committee ensured that every first year student fills up online antiragging form and selfdeclaration to avoid ragging on the campus. 5. The Women's Cell has a committee to listen to complaints of female students. The complaints were being addressed immediately. 6. The College organized softskill development program, gender sensitization program, rakshabandhan at local orphanage to inculcate human values among students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Voter Day	25/01/2019	25/01/2019	92
Voter Awareness Program	17/10/2018	17/10/2018	127
Workshop on Consumer Protection	26/12/2018	26/12/2018	24

Role of Cooperative Movement in Economic development in maharashtra	02/08/2018	02/08/2018	50
Hindi Day	14/09/2018	14/09/2018	50
Mahatma Gandhi Life and its Work	01/10/2018	01/10/2018	61
Kranti Din	08/08/2018	08/08/2018	58
Sarjcal Strike Day	29/09/2018	29/09/2018	80
Sardar Patel Jayanti	31/10/2018	31/10/2018	44
Vivekanand Jayanti	12/01/2019	12/01/2019	42
Teacher Day	05/09/2018	05/09/2018	74
Vacahn Prerana Din	15/10/2018	15/10/2018	69
Essay Cmopettion (Hindi Din)	08/09/2018	08/09/2018	25
Local History Writing Historical Musium	02/08/2018	02/08/2018	66
Lecture on Scope of History Subject	23/03/2019	23/03/2019	26
Rakshabandhan	27/08/2018	27/08/2018	28
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation Activity 2. Cleanliness Program 3. Classroom Cleanliness 4. LED bulbs installed 5. Rain water harvesting 6. Solar energy 7. Felicitation of guest by potted plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 1. Title of the Practice: – Empowerment of girl Students 2. Objectives of the Practice : ? To empower girl students through quality higher education. ? To give female students adequate representation in various committees of the college. ? To create health hygiene consciousness among female students. ? To create safe secure campus girl students where they can focus on their higher education. ? To inculcate a sense of selfconfidence among girl students through extracurricular activities ? To nurture skills among female students that can make them employable. 3. The Context The College is located in a rural area where girl students have to face many social family restrictions to pursue their higher education. The girl students are not fully aware about immense career and other opportunities through which they can explore their personalities. The shyness of girl students especially is an issue that needs to be addressed. The girls from socially and economically weaker sections find it more difficult to pursue higher education. Hence the college takes it as a priority to create conducive atmosphere for girl students. 4. The Practice ? The College organized various programs activities for girls to make them efficient to explore themselves. ? An Interaction with Panel of experts on Women empowerment on the topic 'Health Issues of Women' on 16/01/2019. ? Dr. Sharad Landage, conducted counseling on 'Diet women's Health'

on 22/01/2019. ? Dr. Varsha Shiwale delivered a lecture on 'Women Empowerment' on 23/01/2019. ? Celebration of Rakshabandhan by girl students of the college in Anand Ashram Orphanage on 27/08/2018. ? Celebration of Mahabhondala (Cultural program on the occasion of Navrathri) for girls and their mothers on 16/10/2018. ? Effective implementation of 'Earn Learn Scheme' for economic empowerment of girl students. ? A Certificate Course of Mehandi especially for girl students was designed by the Women's cell. 5. Evidence of Success A) Three hundred twenty five girl students were enrolled in the college as a result of continuous focus on girls' empowerment. B) Scholarship to girl students in the academic year 201818 Sr.No. Name of Scholarship Number Girl students received scholarship Amount received 01 S.C./S.T. 08 26,300/ 02 VJNT 04 8725/ 03 SBC 01 1880/ 04 OBC 33 60655/ 05 Economically Weaker Section 08 15800/ 06 Krantijyoti Savitribai Scholarship for meritorious students 10 50,000/ 64 1,63,360/ C) Preference to Socially economically backward girl students for 'Earn Learn Scheme'. Sr. No Number of girls Amount disbursed 01 21 31,995/ D) Certificate Course in Mehandi created many opportunities of selfemployment for the students who completed the course. E) Eight girl students topped in annual exams. 6. Problems Encountered and Resources required The basic problem we encountered is a lack of information, selfconfidence among girl students. It was slightly difficult to change the mindset of girl students to prepare them mentally, physically, academically and intellectually. We tried to overcome this by conducting activities meant only for girls. Another issue we encountered is parents' reluctance to support their girl wards due to social norms. We organized informal meeting for mother parents of girls in order to create awareness about the importance of girls' empowerment. Best Practice 2 1 Title of the Practice – Plastic free campus for Environment conservation 2 Objectives of the Practice: ? To create awareness about environment conservation among students. ? To conduct activities and programs that would promote environment conservation. ? To make students realize adverse effects of plastic ? To create plastic garbage free campus. ? To promote healthy practices of reducing, reusing, recycling plastic garbage among students. 3 The Context The College is located in an area where industrialization is taking place at a pace. The increase in plastic garbage in Talegaon Dhamdhere and its vicinity is a major problem creating health issues. The drastic increase in plastic garbage matched with uninformed local population widens severity of the problem. Its most useful to literate young population at the disposal of the college in order to contribute to the environment conservation. 4 The Practice ? Students were given oath for keeping and creating clean environment on 1/8/2018. ? A rally was organized through village Talegaon Dhamdhere on 14/08/2018 to create awareness about plastic garbage and environment conservation. ? A Program called 'Cleanliness is Service to Humanity' was organized on 24/09/2018. ? A Workshop on 'Plastic Free Campus' was organized on 12/10/2018. Mr. Vinod Bodhankar who runs an N.G.O. called Sagarmitra and is an expert in the area of Plastic garbage disposal was invited. He interacted with students and through power point presentation made students aware about the urgency to address the issue of plastic garbage. ? The Nature Club of the college took an initiative to distribute cloth bags to collect domestic plastic garbage at the homes of students. The students were asked to bring plastic garbage to the college once in a month. The collected plastic garbage is given to 'Vidnyan Ashram', an institute that works on plastic garbage disposal. ? The Village Cleanliness Campaign was held in Talegaon Dhamdhere Village on 19/01/2019 to create awareness among villagers in collaboration with the gram panchayat. 5 Evidence of Success ? The College campus has gradually become less plastic campus. ? The College canteen service provider was made aware about college policy about plastic and a formal letter was given to him to ban single use plastic in the canteen. As a result of it, the service provider too responded positively and 'single use plastic' has strictly been prohibited in the college canteen and other important places of the college. ? The students and parents expressed

satisfaction about the activity to reduce plastic. 6 Problems Encountered and Resources required The initial problem was to make students aware about the objectives of the practice. The causal approach about routine use of plastic needed to be discussed with the students. Another problem was that of finding resources to find organization that has expertise in plastic garbage disposal. The Rotary club of Shikrapur helped us in finding important Expert resource persons like Mr. Vinod Bodhankar and the institute like Vidnyan Ashram.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://ssdhamdherecollege.edu.in/wp-content/uploads/2019/12/Best-Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has a stated goal to develop research attitude and environmental awareness among students and teachers for social welfare. The I.Q.A.C. and the C.D.C. of the college discussed the nature of activities to develop research aptitude and environment awareness among students. In this academic year, the College applied to M.H.R.D. Unnat Bharat Abhiyan scheme and received approval for the same. This scheme allowed the college to plan field work and research activity for the students. The College selected five villages to undertake survey about the implementation of government schemes and benefits. The students were trained by the U.B.A. Coordinator about how to conduct surveys on the field. The questionnaires were discussed and goals objectives were conveyed to students. The village Coordinators will guide students to undertake this survey in next academic year. The College organized Industrial visit for Commerce students in collaboration with FIAT India Pvt. Ltd.(Ranjangaon M.I.D.C.) The students received firsthand experience about manufacturing plants and corporate office of the company. The Commerce dept. organized group discussion based on the themes related to Costing subject. The five groups presented their ideas through this activity. The S.Y.B.Com. B.A. students undertook environment research projects related to the local issues of environment. The dept of Geography organized One day Workshop to sensitize students about environment. Mr. Vinod Bodhankar, a wellknown environment activist delivered power point presentation to students and made them aware about harms of plastics. The students unanimously resolved to ban plastic not only from the college but also from their homes. The department of Geography organized 'Geography Day' and the students presented their ideas regarding conservation of environment through their projects. The teachers are motivated to undertake minor and major research projects of S.P.P.University. Pune. The teachers presented 08 research papers in various national and International conferences. The faculty also published 18 research papers in reputed journals. One faculty Mr. Dattatraya Karande received Doctoral Degree this year. The college ensures that all necessary facilities are provided to teachers and students to undertake and conduct research in respective subjects.

Provide the weblink of the institution
http://ssdhamdherecollege.edu.in/wp-content/uploads/2019/12/Performance-of-The-Institution.pdf

8.Future Plans of Actions for Next Academic Year

1. To start Certificate Course in Tally for Commerce students and Spoken English for all interested students. 2. To establish English Language Lab in the department of English 3. To establish Commerce lab to offer practical exposure and skills among students. 4. To undertake Academic and administrative audits to promote quality culture. 5. To complete the process of Roof Top Solar System

Installation. 6. To create Digital Resource centre in the college to enable EContent material. 7. To promote research culture among teachers and students of the college. 8. To improve ICT Infra structure of the college. 9. To promote teachers to complete MOOC Courses to update their domain knowledge. 10. To organize Interdisciplinary National level seminars workshops. 11. To undergo ISO Certification to reach to the quality benchmark in college administration. 12. To conduct Energy, Green, Fire and Gender audits in the college.