



SAVITRIBAI PHULE PUNE UNIVERSITY
(Formerly University of Pune)

S.Y.B.A. Political Science Syllabus
(CREDIT & SEMESTER SYSTEM)

**Revised Syllabus will be implemented with effect from the
academic year 2020-2021**

Savitribai Phule Pune University
POLITICAL SCIENCE
Syllabus of S.Y.B.A
(CBCS pattern to be implemented from 2020-2021)

PAPER NO.	PAPER TITLE
CORE COURSES (C.C.):	
Semester III CC-1 C (3) And Semester IV CC-1 D (3)	AN INTRODUCTION TO POLITICAL SCIENCE
	OR
Semester III CC-1 C (3) And Semester IV CC-1 D (3)	AN INTRODUCTION TO POLITICAL IDEOLOGIES
	OR
Semester III CC-1 C (3) And Semester IV CC-1 D (3)	AN INTRODUCTION TO POLITICAL IDEOLOGIES
DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)	
Semester III DSE-1A (3) And Semester IV DSE-1B (3)	WESTERN POLITICAL THOUGHT
	AND
Semester III DSE-2A (3) And Semester IV DSE-2B (3)	POLITICAL JOURNALISM
	AND
Semester III DSE-2A (3) And Semester IV DSE-2B (3)	POLITICAL JOURNALISM
SKILL ENHANCEMENT COURSE (SEC) (Value / Skill Based Course)	
Semester III SEC 2A (2)	BASICS OF INDIAN CONSTITUTION
Semester IV SEC 2B (2)	BASICS OF INDIAN CONSTITUTION

Savitribai Phule Pune University, Pune
S. Y. B. A. Political Science
(CBCS pattern to be implemented from 2020-2021)
Core Course (C.C.)
AN INTRODUCTION TO POLITICAL SCIENCE

Objectives:

This course is designed to acquaint students with the –

1. Important sub themes of Political Science as a discipline
2. Approaches to study Political Science
3. Basic Concepts and Values in Political Science

	SEMESTER III	PERIOD
	CC-I C (3)	
Unit 1: The Study of Political Science		12
a) Definition		
b) Nature		
c) Scope		
Unit 2: Approaches to Study Political Science		11
a) Normative		
b) Empirical		
c) Feminist		
Unit 3: Basic Concepts		11
a) The State		
b) The Market		
c) The Civil Society		
Unit 4: Democracy		11
a) Representative		
b) Deliberative		
c) Participatory		
	SEMESTER IV	
	CC-I D (3)	
Unit 5: Basic Political Values		12
a) Liberty		
b) Equality		
c) Justice		

Unit 6: Rights	11
a) Definition and Meaning	
b) Types	
c) Challenges	
Unit 7: Ideologies	11
a) Nationalism	
b) Socialism	
c) Fascism	
Unit 8: International Organisations	11
a) United Nations – Structures, Functions and Challenges	
b) Regional – EU, SAARC, OPEC, NATO	
c) MNCs	

Readings:

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2. Bhargava Rajeev and Ashok Acharya (eds.), 2008, *Political Theory*, Delhi, Pearson .
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4. Christiano Thomas and John Christman (eds.), 2009, *Contemporary Debates in Political Philosophy*, Malden, MA, Wiley-Blackwell.
5. Daniel R Brower, 2005, *The World Since 1945: A Brief History*, Pearson Prentice Hall .
6. गायकवाड संजय, २०१९, *मार्क्स आंबेडकर परिप्रेक्ष्यातून शिक्षण आणि रोजगार*, पुणे, शब्दसंग प्रकाशन.
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17. पेंडसे अरुणा, सहस्रबुद्धे उत्तरा, २००८, *आंतरराष्ट्रीय संबंध: शीतयुद्धोत्तर आणि जागतिकीकरणाचे राजकारण*, Mumbai, Orient Longman Pvt Ltd.
18. रायपूरकर व्ही. आर., २००६, *आंतरराष्ट्रीय संबंध*, नागपुर, श्री मंगेश प्रकाशन.
19. रेगे मे. पु., २००५, *स्वातंत्र्य, समता आणि न्याय*, मुंबई, शांता रेगे.
20. Sheldon Garrett Ward, 2005, *Encyclopaedia of Political Thought*, New Delhi.
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Savitribai Phule Pune University, Pune
S. Y. B. A. Political Science
(CBCS pattern to be implemented from 2020-2021)
Core Course (C.C.)
AN INTRODUCTION TO POLITICAL IDEOLOGIES

Objectives:

This course is designed to acquaint students with the –

1. Role of different political ideologies and their impact in politics
2. Close link between an idea and its actual realization in public policy
3. Legacy of all the major ideologies

SEMESTER III CC-1 C (3)	PERIOD
Unit 1: Ideology	12
a) Origin, Meaning, Definition	
b) Nature	
c) Scope	
Unit 2: Nationalism	11
a) Meaning, Definitions and Elements	
b) Progressive and Reactionary	
c) Internationalism	
Unit 3: Democratic Socialism	11
a) Meaning and Nature	
b) Features	
c) Achievements and Limitations	
Unit 4: Fascism	11
a) Principles	
b) Factors responsible for the rise of Fascism	
c) Evaluation	
SEMESTER IV CC-1 D (3)	
Unit 5: Marxism	12
a) Historical Materialism	
b) Marxian State	
c) Neo Marxism	

Unit 6: Phule-Ambekarism	11
a) Equality	
b) Cast & Religion	
c) Democracy	
Unit 7: Gandhism	11
a) Truth and Non-Violence	
b) Theory of Gram Swaraj	
c) Satyagraha	
Unit 8: Feminism	11
a) Meaning and Nature	
b) Liberal Feminism	
c) Feminism in India : Caste and Patriarchy	

Readings:

1. D. Bell, 1960, *The End of Ideology*, New York, The Free Press.
2. देवरे सुरेश, २०२०, राजकीय विचार प्रणाली, (Semester 3, e-Book), Amazon Asia Pacific Hoardings Pvt. Ltd.
3. देवरे सुरेश, २०२०, राजकीय विचार प्रणाली, (Semester 4, e-Book), Amazon Asia Pacific Hoardings Pvt. Ltd.
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12. Sayyad Yasinbhai Gulabbhai, 2018, *Modern Political Theory*, Kanpur, International Publication.
13. Sir I. Berlin, 1981, "Nationalism: Past Neglect and Present Power" in H. Hardy (ed.) *Against the Current*, Oxford, Oxford University Press.
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Savitribai Phule Pune University, Pune
S. Y. B. A. Political Science
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DISCIPLINE SPECIFIC ELECTIVE COURSE
WESTERN POLITICAL THOUGHT

Objectives:

This course is designed to acquaint students with the –

1. Major traditions of thought that have shaped political discourse in different parts of the world.
2. The great diversity of social contexts and philosophical visions.
3. The history of political thought as a series of critical, interconnected and open-ended conversations about the ends and means of the good life.

SEMESTER III DSE-1A (3)	PERIOD
Unit 1: Plato	12
a) Ideal State	
b) View on Education	
c) Theory of Justice	
Unit 2: Aristotle	11
a) Classification of the State	
b) Views on Slavery	
c) Theory of Revolution	
Unit 3: Machiavelli	11
a) Human Nature	
b) Attitude towards Religion and Morality	
c) Views on State	
Unit 4: Locke	11
a) State of Nature	
b) Natural Rights	
c) Theory of Social Contract	
SEMESTER IV DSE-1B (3)	
Unit 5: Rousseau	12
a) State of Nature	
b) General Will	
c) Theory of Social Contract	

Unit 6: Hegel	11
a) Idealism	
b) Theory of State	
c) Views on Freedom	
Unit 7: J. S. Mill	11
a) Views on Liberty	
b) Representative Government	
c) Views on Utilitarianism	
Unit 8: Karl Marx	11
a) Historical Materialism	
b) Class Struggle	
c) Theory of State and Revolution	

Readings:

1. Adams Ian and R.W.Dyson, 2004, *Fifty Great Political Thinkers*, London , Rutledge.
2. भोळे भास्कर, १९९५, *पाश्चिमात्य राजकीय विचारवंत*, नागपुर, पिंपळापुरे.
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4. देवरेसुरेश, २०२०, *पाश्चिमात्यराजकीयविचार(सेमेस्टर-३, ईपुस्तक)*, अमेझॉनएशिया-पॅसिफिक होल्लिंग्ज प्रायव्हेट लिमिटेड.
5. देवरेसुरेश, २०२०, *पाश्चिमात्यराजकीयविचार(सेमेस्टर-४, ईपुस्तक)*, अमेझॉनएशिया-पॅसिफिक होल्लिंग्ज प्रायव्हेट लिमिटेड.
6. गार्दे डी. के., १९७७, *पाश्चिमात्य राजकीय विचार*, पुणे, राणे प्रकाशन.
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9. Nelson Brian R. 2006, *Western Political Thought*, Second Edition, New Delhi , Pearson Education .
10. Parekh Bhiku and Thomas Pantham, 1987, *Political Discourse; Exploration in Indian and Western Political Thought*, New Delhi, Sage.
11. Sabine G.H. 1971, *A History of Political Theory*, Calcutta, Oxford & I.B.H.
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Savitribai Phule Pune University, Pune
S. Y. B. A. Political Science
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DISCIPLINE SPECIFIC ELECTIVE COURSE
POLITICAL JOURNALISM

Objectives:

This course is designed to acquaint students with the –

1. Complex relationship between the communication, media and power politics.
2. Critical appraisal of practices of political image management, campaigns, propaganda and censorship.
3. Indian context of political Journalism

SEMESTER III DSE-2A (3)	PERIOD
Unit 1: An introduction to Political Journalism	12
a) Definition and Meaning	
b) Nature	
c) Scope	
Unit 2: Agencies of Political Journalism	11
a) Print	
b) Electronic	
c) Web	
Unit 3: History of Political Journalism	11
a) Pre-Independence	
b) Post-Independence	
c) World History	
Unit 4: Methods of Political Journalism	11
a) Reporting of Political Events	
b) Political Interview	
c) Commentary of Legislation	

**SEMESTER IV
DSE-2B (3)**

Unit 5: Indian Political Process & Journalism	12
a) Role of Social Media in Political Process	
b) Election and Media: Loksabha and Maharashtra Vidhansabha 2014 and 2019 General Elections	
c) Political Parties and Social Media	
Unit 6: Mediatisation of Politics	11
a) Definition and Meaning	
b) Practices	
c) Mediums	
Unit 7: Media & Public Opinion	11
a) Definition and Meaning	
b) Practices	
c) Mediums	
Unit 8: Challenges before Political Journalism	11
a) Increase of Paid News	
b) Party Spirited News Papers & Commercialization	
c) Media Saturation	

Readings:

1. आमलेखी, २०२०, प्रोपगंडा, पुणे, मनोविकास प्रकाशन.
2. BorhadeShekhar, 2019, *India & USA's Strategic Dilemma in a Fractured World Order*, Ahmednagar, Suvarnshilp Publications,.
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8. Kamath M. V., 2002, *Professional Journalism*, New Delhi, Vikas Publishing House Pvt.Ltd..
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10. पवार श्रीराम, २०१७, *धुमाळी*, पुणे, सकाळ प्रकाशन.
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15. SardesaiRajdeep, 2020, *How Modi Won India*, Noida, Harper Collins India.
16. R. Ramkrishnan, 1994, *Press & Politics in an Indian State*, Hyderabad, Delta Publishing House.

17. Reese, S.D., Gandy, O.H. Grant, A.E., 2001, *Framing Public Life – Perspectives on Media and Our Understanding of the Social World*, LEA, Mahwah.
18. Roy Barun, 2001, *Beginners Guide to Journalism*, Mumbai, PustakMahal.
19. Trent, J.S. &Friedenburg R. V., 1995, *Political Campaign Communication*, Westport, Praeger.

SAVITRIBAI PHULE PUNE UNIVERSITY
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S.Y.B.A. Political Science Syllabus
(CREDIT & SEMESTER SYSTEM)

**Extra Credit syllabus will be implemented with effect from the
academic year 2020-2021 at College Centers**

SKILL ENHANCEMENT COURSE (SEC)
(Value/Skill Based Course)

Savitribai Phule Pune University
Political Science
Syllabus for S. Y. B. A. (Extra Credit)
BASICS OF INDIAN CONSTITUTION

Objectives:

1. To acquaint students with the important features of the Constitution of India and with the basic framework of Indian government.
2. To familiarize students with the working of the Constitution of India.

SEMESTER III
SEC-2A (2)

UNIT – I

1. Making of the Indian Constitution

- a) Historical Background
- b) Constituent Assembly
- c) Preamble
- d) Salient Features

UNIT - II

2. Fundamental Rights

Major Fundamental Rights-

- a) Right to Equality
- b) Right to Liberty
- c) Right to Freedom of Religion
- d) Cultural and Educational Rights

References:

1. Austin Granville, 1999, *The Indian Constitution: Cornerstone of a Nation*, Oxford, Oxford University Press.
2. Austin Granville, 2003, *Working a Democratic Constitution: The Indian Experience*, Delhi, Oxford University Press.
3. आवटे श्रीरंजन आणि राही श्रुती गणेश , २०१९ , *आपलं आयकार्ड* ,पुणे ,द युनिक अॅकॅडमी पब्लिकेशन .
4. Basu D.D., 2018, *Introduction to the Constitution of India*, New York, LexisNexis.
5. Brass Paul, 1994, *The Politics of Indian Since Independence*, Cambridge, Cambridge University Press,
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9. देवरे सुरेश, २०२०, भारतीय राज्यघटनेची ओळखअमेझॉन एशिया पॉसिफिक (पुस्तक-ई, २/१-सेमेस्टर), .होल्डींगज प्रायव्हेट लिमिटेड
10. Jha Rajesh, 2011, *Fundamentals of Indian Political System*, Delhi, Pearson.
11. कांबळेबाळ, वकीलअलिम आणिवदेवरेपी .डी., २०१२, भारताचीराज्यघटना, राजकारणवकायदा, पुणे, डायमंड प्रकाशन.
12. साठे सत्यरंजन, १९९८, भारताच्याराज्यघटनेची५० वर्षे, पुणे, कॉन्टिनेंटल प्रकाशन.
13. व्होरा राजेंद्र आणि पळशीकर सुहास, २०१०, भारतीयलोकशाही: अर्थ आणि व्यवहार, पुणे, डायमंड प्रकाशन.

Savitribai Phule Pune University
Political Science
Syllabus for S. Y. B. A. (Extra Credit)
BASICS OF INDIAN CONSTITUTION

Objectives: This paper focuses in detail on the political processes and the actual functioning of the political system. It emphasizes on local influences that derive from social stratification of castes and jatis, from language, religion, ethic and economic determinants and critically assesses its impact on the political processes.

SEMESTER – IV
SEC 2B (2)

UNIT – I

1. Fundamental Duties

- a) Concept of Fundamental Duties
- b) Nature of Fundamental Duties
- c) Importance of Fundamental Duties

UNIT – II

2. Directive Principles of State Policy

- a) Concept of Directive Principles of State Policy
- b) Nature of Directive Principles of State Policy
- c) Significance of Directive Principles of State Policy

References:

1. Austin Granville, 1999, *The Indian Constitution: Cornerstone of a Nation*, Oxford, Oxford University Press.
2. Austin Granville, 2003, *Working a Democratic Constitution: The Indian Experience*, Delhi, Oxford University Press.
3. आवटे श्रीरंजन आणि राही श्रुती गणेश , २०१९ , *आपलं आयकार्ड* , पुणे , द युनिक अॅकॅडमी पब्लिकेशन .
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6. भोळे भा.ल., २०१५, *भारतीयगणराज्याचे शासन आणि राजकारण*, नागपूर, पिंपळापुरे प्रकाशन.
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8. जाधवतुकाराम आणि विशरापूरकरमहेश, २०१२ , *भारतीयराज्यघटनावघटनात्मक प्रक्रिया* , पुणे , द युनिक अॅकॅडमी पब्लिकेशन.

9. देवरे सुरेश , २०२०, भारतीय राज्यघटनेची ओळखक अमेझॉन एशिया पॉसिफि (पुस्तक-ई , २/१-सेमेस्टर) ,
.होल्डींगज प्रायव्हेट लिमि
10. Jha Rajesh, 2011, *Fundamentals of Indian Political System*, Delhi, Pearson.
11. कांबळे बाळ, वकील अलिम आणि वदेवरेपी .डी., २०१२, भारताची राज्यघटना , राजकारण व कायदा,
पुणे, डायमंड प्रकाशन.
12. साठे सत्यरंजन, १९९८ , भारताच्या राज्यघटनेची ५० वर्षे , पुणे , कॉन्टिनेंटल प्रकाशन.
13. व्होरा राजेंद्र आणि पळशीकर सुहास , २०१० , भारतीय लोकशाही: अर्थ आणि व्यवहार , पुणे , डायमंड
प्रकाशन.



S.Y.B.A. Public Administration Syllabus
(CREDIT & SEMESTER SYSTEM)

**Revised Syllabus will be implemented with effect from the
academic year 2020-2021**

Savitribai Phule Pune University
PUBLIC ADMINISTRATION
Syllabus of S.Y.B.A
(CBCS pattern to be implemented from 2020-2021)

PAPER NO.	PAPER TITLE
CORE COURSES (C.C.):	
Semester III CC-1 C (3)	DISTRICT ADMINISTRATION
And	
Semester IV CC-1 D (3)	DISTRICT ADMINISTRATION
DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)	
Semester III DSE-1A (3)	PERSONEL ADMINISTRATION
And	
Semester IV DSE-1B (3)	PERSONEL ADMINISTRATION
AND	
Semester III DSE-2A (3)	DEVELOPMENT ADMINISTRATION
And	
Semester IV DSE-2B (3)	DEVELOPMENT ADMINISTRATION
SKILL ENHANCEMENT COURSE (SEC) (Value / Skill Based Course)	
Semester III SEC 2A (2)	BASICS OF INDIAN CONSTITUTION
Semester IV SEC 2B (2)	BASICS OF INDIAN CONSTITUTION

Savitribai Phule Pune University, Pune
S. Y. B. A. Public Administration
(CBCS pattern to be implemented from 2020-2021)
CORE COURSE (C.C.)
DISTRICT ADMINISTRATION

Objectives

1. To introduce the students to the concept of District Administration.
2. To make students aware of the changes related to the District Administration.

EMESTER –III CC-1C (3)	PERIOD
Unit 1: District Administration	12
a) Evolution of District Administration	
b) Meaning and Importance of District Administration	
c) Elements of District Administration	
Unit 2: District Collector	11
a) Powers and Functions	
b) Changing Role	
Unit 3: Law and Order	11
c) Meaning and Principles	
d) Agencies of Law and Order	
Unit 4: Revenue Administration	11
a) Sub Divisional Officer	
b) Tahashildar	
c) Circle Inspector	
d) Talathi	
SEMESTER – IV CC-1D (3)	
Unit 5: District Police Administration	12
a) District Superintendent Police – Powers, Functions & Role	
b) Local Crime Branch (L. C. B.)	
c) Police Patil	
d) Police Public Relations	
Unit 6: Subordinate Judiciary in India	11
a) District, Session and Taluka Court: Composition and Functions	

- b) District Consumer Courts
- c) Problems and Reforms of Subordinate Judiciary in India

Unit 7: District Prison Administration **11**
a) Structure and Functions
b) Problems and Reforms

Unit 8: Agencies at District Level **11**
a) District Planning Committee
b) District Disaster Management Authority
c) District Rural Development Agency

Readings

1. Arora R. K. and Goyal Rajani, 2009, *Indian Public Administration*, New Delhi, VishwaPrakasahn.
2. अरोडा रमेश आणि चतुर्वेदीगीता, २००७, *भारतमेंराज्यप्रशासन*, जयपूर, आरबीएसएपब्लिशर्स.
3. Battacharya M., Dayal Ishwar and Mathur Kuldeep, 1976, *District Administration*, New Delhi, McMillan.
4. इंगळे उत्तम, २०१२, *महाराष्ट्रातीलपोलीसजनतासंबंध*, परभणी, प्रतिभाप्रकाशन.
5. Khera S.S, 1974, *District Administration in India*, New York, Asia Publishing House.
6. कटारिया सुरेंद्र, २००७, *राज्यप्रशासन*, नईदिल्ली, मलिकएण्डकंपनी.
7. लोणारकर प्रवीण, २०२०, *महाराष्ट्र आणि जिल्हा प्रशासन*, लातूर, अरुणा प्रकाशन.
8. वाघमारे आणि गजभारे, २०१८, *महाराष्ट्र आणि जिल्हा प्रशासन*, लातूर, अरुणा प्रकाशन.

Savitribai Phule Pune University, Pune
S. Y. B. A. Public Administration
(CBCS pattern to be implemented from 2020-2021)
DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)
PERSONNEL ADMINISTRATION

Objectives

1. To acquaint students with basic ideas and concepts in Personnel Administration.
2. To make students aware of the various changes and issues in Personnel Administration.

SEMESTER – III DSE-1A (3)	PERIOD
Unit 1: Personnel Administration	12
a) Meaning, Nature and Scope	
b) Characteristics of Public Personnel Administration in India	
c) Functions and Significance	
Unit 2: Civil Service	11
a) Meaning, Features and Functions	
b) Classification of Civil Services System	
Unit 3: Recruitment and Training	11
a) Recruitment: Meaning, Importance and Types	
b) Methods of Recruitment: Spoils and Merit System	
c) Training: Meaning, Objectives and Types	
Unit 4: Promotion and Retirement	11
a) Meaning, Principles of Promotion	
b) Meaning, Needs and Benefits of Retirement	
SEMESTER -IV DSE-1B (3)	
Unit 5: Problems of Personnel Administration	12
a) Human Resource Development	
b) Performance Appraisal	
c) Stress Management and Motivation	
Unit 6: Rights of Employees	11
a) Right to form Association	
b) Right to Strike	
Unit 7: Issues in Personnel Administration	11
a) Discipline	
b) Accountability	
c) Corruption	
Unit 8: Public Personnel Grievances & Redress Mechanisms	11
a) Whitley Council	
b) Staff Council	

c) Administrative Tribunals

Readings

1. Avasthi and Maheshwari, 2006, *Public Administration*, Agra, Laxmi Narayan Agarwal Publications.
2. Awari Vilas, 2020, *Public Administration*, Kanpur, Garima Prakashan.
3. बंग के.आर., २०१३, *कर्मचारीवित्तप्रशासन*, औरंगाबाद, विद्याबुक्स.
4. Fadia B.L., 2009, *Public Administration in India*, Agra, Sahitya Bhawan Publications.
5. Goel S.L., 2008, *Personnel Administration*, New Delhi, Deep & Deep Publication.
6. Hoshir Singh and D.P. Singh (ed.), 1990, *Indian Administration*, Jaipur, Alekh Publishers.
7. Ramesh Arora and Rajni Goyal, (2006), *Public Administration in India*, New Delhi, New Age International Publication.
8. Rudrabasavaraj M.N., 1984, *Dynamic Personnel Administration*, Bombay, Himalaya Publishing House.
9. Maheshwari S. R., 2006, *Indian Administration*, New Delhi, Orient Longman.
10. Sahib Singh and Swinder Singh, 2013, *Public Personnel and Financial Administration*, Jalandhar, New Academic Publishers.
11. पाटील बी. बी., २०१८, *लोकप्रशासन*, कोल्हापूर, फडके प्रकाशन.
12. पोहेकर प्रीती, २०१९, *लोकप्रशासनाची तत्वे*, पुणे, निराली प्रकाशन.

Savitribai Phule Pune University, Pune
S. Y. B. A. Public Administration
(CBCS pattern to be implemented from 2020-2021)
DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)
DEVELOPMENT ADMINISTRATION

Objectives

1. To acquaint students with the basic concepts and ideas of Development Administration
2. To give them an understanding of importance, relevance and new trends of Development Administration

SEMESTER – III	PERIOD
DSE-2A (3)	
Unit 1: Introduction	12
a) Development Administration- Meaning, Nature	
b) Scope and Importance	
c) Features of Development Administration	
Unit 2: Origin and Development of Development Administration	11
a) Evolution	
b) Rigg’s Model of Development Administration	
Unit 3: Approaches to the Study of Development Administration	11
a) Ecological Approach	
b) Participatory Approach	
Unit 4: New Trends in Development Administration	11
a) E- Governance – Concept and Importance	
b) Public Private Partnership	
SEMESTER – IV	
DSE-2B (3)	
Unit 5: Bureaucracy in Development Administration	12
a) Meaning	
b) Characteristics of Bureaucracy	
c) Role of Bureaucracy in Development Administration	
Unit 6: Non-Governmental Agencies and Voluntary Organizations	11
a) Meaning and Nature	
b) Role	
Unit 7: New Perspectives of Development	11 20

- a) Human Development Indicators
- b) Sustainable Development Goals

Unit 8: Issues in Development Administration

11

- a) Globalization and Development
- b) Gender Parity in Development

Readings:

1. Awari Vilas, 2020, *Public Administration*, Kanpur, Garima Prakashan.
2. बंगके.आर., २०११, *विकासप्रशासन*, औरंगाबाद, विद्याबुक्सपब्लिशर्स.
3. Basu Rumki, 2011, *Public Administration: Concepts and Theories*, New Delhi, Sterling Publishers.
4. Bhattacharya Mohit, 2006, *Social Theory, Development Administration, and Development Ethics*, New Delhi, Jawahar Publishers & Distributors.
5. Chakraborty Bidyut, 2018, *Public Administration in the Globalizing World*, New Delhi, Sage Publishers.
6. Chatterji S.K., 1981, *Development Administration with Special reference to India*, New Delhi, Surjit Publication.
7. Goel S.L., 2003, *Advanced Public Administration*, New Delhi, Deep and Deep Publications.
8. Goel S. L., 2009, *Development Administration: Potentialities and Prospects*, New Delhi, Deep and Deep Publications.
9. काणेपी. सी., १९९२, *लोकप्रशासन*, नागपूर, विद्याप्रकाशन.
10. Maheshwari S.R., 2017, *Administrative Theories*, New Delhi, Allied Publishers.
11. पाटीलबी.बी., २०११, *विकासप्रशासन*, कोल्हापूर, फडकेप्रकाशन.
12. Sapru R.K., 2002, *Development Administration*, New Delhi, Sterling Publishers Limited.
13. Sharma R.D., 1992, *Development Administration, Theory and Practice*, Delhi, H.K. Publishers and Distributors.
14. Sharma R.D., 1992, *Development Administration: Theory and Practice*, Delhi., R. D. Publishers and Distributors
15. Tyagi A.R., 1990, *Public Administration*, New Delhi, Atmaram & Sons.

SAVITRIBAI PHULE PUNE UNIVERSITY
(Formerly University of Pune)

S.Y.B.A. Public Administration Syllabus
(CREDIT & SEMESTER SYSTEM)

**Extra Credit syllabus will be implemented with effect from the
academic year 2020-2021 at College Centers**

SKILL ENHANCEMENT COURSE (SEC)

(Value/Skill Based Course)

Savitribai Phule Pune University
Public Administration
Syllabus for S.Y.B.A. (Extra Credit)
BASICS OF INDIAN CONSTITUTION

Objectives:

1. To acquaint students with the important features of the Constitution of India and with the basic framework of Indian government.
2. To familiarize students with the working of the Constitution of India.

SEMESTER III
SEC-2A (2)

UNIT – I

1. Making of the Indian Constitution

- a) Historical Background
- b) Constituent Assembly
- c) Preamble
- d) Salient Features

UNIT - II

2. Fundamental Rights

Major Fundamental Rights-

- a) Right to Equality
- b) Right to Liberty
- c) Right to Freedom of Religion
- d) Cultural and Educational Rights

References:

1. Austin Granville, 1999, *The Indian Constitution: Cornerstone of a Nation*, Oxford, Oxford University Press.
2. Austin Granville, 2003, *Working a Democratic Constitution: The Indian Experience*, Delhi, Oxford University Press.
3. आवटे श्रीरंजन आणि राही श्रुती गणेश , २०१९ , *आपलं आयकार्ड* , पुणे , द युनिक अॅकॅडमी पब्लिकेशन .
4. Basu D.D., 2018, *Introduction to the Constitution of India*, New York, LexisNexis.
5. Brass Paul, 1994, *The Politics of Indian Since Independence*, Cambridge, Cambridge University Press,
6. भोळे भा.ल., २०१५, *भारतीयगणराज्याचे शासन आणि राजकारण*, नागपूर, पिंपळापुरे प्रकाशन.
7. चपळगावकरनरेंद्र, २००२, *राज्यघटनेचे अर्धशतक*, मुंबई, मौज प्रकाशन.

8. जाधवतुकाराम आणि विशरापूरकरमहेश, २०१२, भारतीयराज्यघटनावघटनात्मक प्रक्रिया, पुणे, द युनिक अॅकॅडमी पब्लिकेशन.
9. देवरे सुरेश, २०२०, भारतीय राज्यघटनेची ओळखअमेझॉन एशिया पॉसिफिक (पुस्तक-ई, २/१-सेमेस्टर), .होल्डींगज प्रायव्हेट लिमिटेड
10. Jha Rajesh, 2011, *Fundamentals of Indian Political System*, Delhi, Pearson.
11. कांबळेबाळ, वकीलअलिम आणिवदेवरेपी .डी., २०१२, भारताचीराज्यघटना, राजकारणवकायदा, पुणे, डायमंड प्रकाशन.
12. साठे सत्यरंजन, १९९८, भारताच्याराज्यघटनेची५० वर्षे, पुणे, कॉन्टिनेंटल प्रकाशन.
13. व्होरा राजेंद्र आणि पळशीकर सुहास, २०१०, भारतीयलोकशाही: अर्थ आणि व्यवहार, पुणे, डायमंड प्रकाशन.

Savitribai Phule Pune University
Public Administration
Syllabus for S.Y.B.A. (Extra Credit)
BASICS OF INDIAN CONSTITUTION

Objectives: This paper focuses in detail on the political processes and the actual functioning of the political system. It emphasizes on local influences that derive from social stratification of castes and jatis, from language, religion, ethic and economic determinants and critically assesses its impact on the political processes.

SEMESTER – IV

SEC 2B (2)

UNIT – I

1. Fundamental Duties

- a) Concept of Fundamental Duties
- b) Nature of Fundamental Duties
- c) Importance of Fundamental Duties

UNIT – II

2. Directive Principles of State Policy

- a) Concept of Directive Principles of State Policy
- b) Nature of Directive Principles of State Policy
- c) Significance of Directive Principles of State Policy

References:

1. Austin Granville, 1999, *The Indian Constitution: Cornerstone of a Nation*, Oxford, Oxford University Press.
2. Austin Granville, 2003, *Working a Democratic Constitution: The Indian Experience*, Delhi, Oxford University Press.
3. आवटे श्रीरंजन आणि राही श्रुती गणेश , २०१९ , *आपलं आयकार्ड* , पुणे , द युनिक अॅकॅडमी पब्लिकेशन .
4. Basu D.D., 2018, *Introduction to the Constitution of India*, New York, LexisNexis.
5. Brass Paul, 1994, *The Politics of Indian Since Independence*, Cambridge, Cambridge University Press,
6. भोळे भा.ल., २०१५, *भारतीय गणराज्याचे शासन आणि राजकारण*, नागपूर, पिंपळापुरे प्रकाशन.
7. चपळगावकर नरेंद्र, २००२, *राज्यघटनेचे अर्धशतक*, मुंबई, मौज प्रकाशन.
8. जाधव तुकाराम आणि विशरापूरकर महेश, २०१२ , *भारतीय राज्य घटना व घटनात्मक प्रक्रिया* , पुणे , द युनिक अॅकॅडमी पब्लिकेशन.

9. देवरे सुरेश , २०२०, भारतीय राज्यघटनेची ओळखक अमेझॉन एशिया पॉसिफि (पुस्तक-ई , २/१-सेमेस्टर) ,
.होल्डींगज प्रायव्हेट लिमि
10. Jha Rajesh, 2011, *Fundamentals of Indian Political System*, Delhi, Pearson.
11. कांबळे बाळ, वकील अलिम आणि व देव रेपी .डी., २०१२, *भारताची राज्यघटना , राजकारण व कायदा*, पुणे,
डायमंड प्रकाशन.
12. साठे सत्यरंजन, १९९८ , *भारताच्या राज्य घटनेची ५० वर्षे*, पुणे , कॉन्टिनेंटल प्रकाशन.
13. व्होरा राजेंद्र आणि पळशीकर सुहास , २०१० , *भारतीय लोकशाही: अर्थ आणि व्यवहार* , पुणे , डायमंड
प्रकाशन.