



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

1. Name of the Institution	Shikshan Prasarak Mandal's Sahebrao Shankarrao Dhamdhare Arts and Commerce College, Talegaon Dhamdhare, Tal.- Shirur, Dist.- Pune. Maharashtra
Name of the head of the Institution	Dr. Ashok Bhanudas Navale
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02137272462
Mobile no.	9850544360
Registered Email	ssdcollege2009@rediffmail.com
Alternate Email	ssdciaqac1621@gmail.com
Address	A/P- Talegaon Dhamdhare, Tal.- Shirur, Dist.- Pune. State- Maharashtra. Pin - 412208
City/Town	Dist- Pune
State/UT	Maharashtra

Pincode	412208																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Dr. Parag Prakash Chaudhari																		
Phone no/Alternate Phone no.	02137272462																		
Mobile no.	9850544360																		
Registered Email	ssdcollege2009@rediffmail.com																		
Alternate Email	ssdciqac1621@gmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="http://ssdhamdherecollege.edu.in/wp-content/uploads/2020/10/AQAR-of-2018-19.pdf">http://ssdhamdherecollege.edu.in/wp-content/uploads/2020/10/AQAR-of-2018-19.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://ssdhamdherecollege.edu.in/wp-content/uploads/2019/11/Acadamic-Calendar-2019-20.pdf">http://ssdhamdherecollege.edu.in/wp-content/uploads/2019/11/Acadamic-Calendar-2019-20.pdf</a>																		
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.18</td> <td>2016</td> <td>05-Nov-2016</td> <td>04-Nov-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.18	2016	05-Nov-2016	04-Nov-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.18	2016	05-Nov-2016	04-Nov-2021														
<b>6. Date of Establishment of IQAC</b>	20-Dec-2014																		
<b>7. Internal Quality Assurance System</b>																			

Quality initiatives by IQAC during the year for promoting quality culture				
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries		
Student counselling for FYBA Students	23-Sep-2019 01	105		
Participation of NIRF	30-Nov-2019 00	0		
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sahebrao Shankarrao Dhamdhare Arts & Commerce College, Talegaon Dhamdhare, Tal-Shirur, Dist. Pune.	Nil	Nil	2020 0	0
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
One Day Training Program of MOOC's SWAYAM online Courses for Students (71 students participated)	

Workshop on Cyber Crime & Cyber Security (102 students participated)

Participation of Unnat Bharat Survey (HRDC) Program (242 students participated)

Participation of Students Survey of Emission of Pollution (22 students participated)

Student Counselling for FYBA Students 105 were benefitted

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To undertake field activities for students	Survey of Pollution sources was undertaken in collaboration with IITM, Pune & SPPU Pune. 22 students participated in the survey.
Organization of Workshop on E-Content Development	Workshop on 'SWAYAM' MOOC Courses
Preparation of Student Satisfaction Survey	Student Satisfaction Survey has been prepared by IQAC
To organize Workshops/Seminars for students	One day Workshop on Human Rights in collaboration with National Human Rights Commission
Structured Feedback on Syllabus & Overall College	We collected structured feedback on syllabus and overall college facilities and ATR has been taken from various stakeholders
To introduce certificate courses	Certificate course in Tally was conducted successfully.
Entrepreneurship development program	Workshop on Entrepreneurship development on 7th March 2020. Mrs. Vasanti Mulajkar (VM3Tech Solutions) and Mr. Somnath Bhujbal (Plastech Pvt. Ltd.) were present as resource persons.
To conduct bridge course	first week of July every subject teacher conducted Bridge course .

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Development Committee	13-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2021
Date of Submission	25-Jan-2021
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has ETHDigital Campus Online ERP software system. 1. Admission Module The ERP offers an interface for students to register themselves and apply for admission. The College Admission Committee prepares a merit list based on predecided criteria (Merit, Category etc.) The admissions are confirmed by the office after clearance of fees applicable to each student. 2. Examination The College uses this module to conduct internal and Term End exams. 3. Financial Management Module A day closing system has been incorporated in the software. The audit reports are generated in the system and are further given for Internal auditor. 4. Library Module This module helps generating all sorts of library reports. The book accession online register, book availability, library entry exit reports etc. The bar coding of all reference and text books has been done and it can be easily registered for borrowing. There are many other modules in the ERP. The staff uses it as per the standard guidelines and online support has been provided by the vendor. The college has a MOU with the vendor and thus work on the ERP becomes easy and smooth.</p>

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college ensures that all the teaching faculty is recruited at the beginning

of the academic year. The recruitment is done with regard to newly introduced courses. The newly introduced credit course workload is allotted to the teachers of the respective subjects by keeping in view their available workload. The subject teachers submit their semester wise teaching plans to the head of departments. The review regarding syllabus completion is taken time to time by the Head of the departments and the Faculty in-charges. The Principal of the college take reports of teaching-learning process before the internal/Term-End and External Semester Exams. The teaching faculty ensures that all contents of the syllabus are discussed at length. The students raise their queries and problems about the syllabus topics in the time kept for Q & A. The subject teachers also revise the syllabus contents before the exams. The subject teachers also take Internal Exams, tutorials, projects, seminars in order to monitor students' understanding of each of the syllabus contents. The B.B.A Computer application students are given enough practical exposure to comprehend each content of the syllabus. The field visits (Bank Visits, industry visits) are organized by the subject teacher to offer practical understanding of the syllabus. The subject teachers submit their Syllabus Completion reports before end of each semester. The teaching notes are maintained in the diaries regularly and are monitored by the Head of the departments and the Principal. The projects and assignments submitted by the students are kept in the departments. The subject teachers personally take care that no syllabus content remains unexplained and students get maximum knowledge.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Tally	--	16/12/2019	60	Focused on Accounting job role	Skills of accounting work in Tally software
Certificate Course in Spoken English	-	10/01/2020	10	Focused on Improving Spoken English Skills	Spoken English

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	English, Marathi, Economics and History	15/06/2019
BCom	Commerce	15/06/2019
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	B.A. English	15/06/2019
BCom	B. Com.	15/06/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Employment opportunities and entrepreneurial development	07/03/2020	37
Soft Skill Development Program	21/08/2019	34
Modi Script Course	17/01/2020	31
Spoken English	10/01/2020	32
Tally E R P 9 Course	16/12/2019	18
Banking Certificate Course	14/02/2020	19
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	B. Com.	124
BA	B.A. History	18
BBA	Computer Application	19
BA	Environment Awareness	88
BCom	Environment Awareness	105
BA	Physical Education/Fitness	100
BCom	Physical Education/Physical Fitness	120
BBA	Physical Education/Fitness	26
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

The structured feedback has been taken from all the stakeholders. The feedback system has been operationalized and the feedback forms applicable to various stakeholders are made available online on the College Website.. The data was retrieved from the college website and was analyzed. The analysis of the data was discussed in the I.Q.A.C. meeting. The stakeholders by and large expressed satisfaction about the syllabus designed by the University. The subject teachers were suggested to convey suggestions of stakeholders to their respective Board of Studies

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Computer Application	240	65	60
BCom	Commerce	360	379	324
BA	English, :Marathi, History, Economics	360	309	287
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	671	Nil	18	Nil	18

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	7	4	3	1	6
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring begins with the process of admission from the beginning of academic year. 1. The Class wise admission committees are formed and every student receives counselling from this committee about the selection of subjects, faculty. The committee seeks information about Category and informs students about various scholarships available for students. 2. The Class mentors are appointed at the beginning of academic year. Three class mentors are appointed for First year B.A. and B.Com. and teachers of specialization work as



class mentors for S.Y. T.Y. B.A. B.Com. Three B.B.A. teachers are assigned with mentoring duty of three respective Classes. 3. The Class mentors keep all necessary information about students such as Name, Address, Parent's name, and Contact numbers, email Id etc. 4. The class mentors keep a close eye on student's attendance in the class and at times the poor attendance is conveyed to parents. 5. The students are constantly informed to contact their appointed mentors for any kind of educational assistance. 6. The mentors also ensure that the students do not face any sort of discrimination on religious, caste, gender basis. 7. The passed out students also get career counselling from their subject teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
671	18	1:37

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	6	0	6	11

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Somnath V. Patil	Associate Professor	Ideal Teacher Award by Rashtriya Bandhuta Sahitya Parishad, Pune
2020	Dr. Sandeep V. Sangale	Associate Professor	Sakal Excellence Award by Sakal Media Pvt. Ltd.
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	Year	16/03/2020	12/11/2020
BCom	Nill	Year	16/03/2020	12/11/2020
BBA	Nill	Semester	16/03/2020	12/11/2020
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Choice based Credit System was introduced for First Year B.A. and B.com in the academic year 2019-20. The CBCS has 30 marks for Internal assessment and 70 marks for University Exams. The College decided to conduct 20 marks internal Multiple Choice Type Question Exam and 10 marks were kept for student assessment based on assignment/Project. The exams in the academic year 2019-20 were affected by the Pandemic. The First year semester exams started and within a few days the university cancelled external examinations. The lockdown started

since 25/03/2020. With regard to Government guidelines the University sought various ways to undertake student assessment. The option of Offline written exam was not possible due to the pandemic threat. The University then developed Online Exam system and students were asked to fill up their exam forms Online. The University as well as created grievance redressal system to address student complaints regarding Online Exam. The Chief Exam Officer (C.E.O) and Assistant to C.E.O. communicated all important instructions regarding Exams. by forming students Whatsapp groups. The Exam department contact number and email were widely circulated among students so as to address all queries and problems regarding examination. The Exam department personally contacted to the students who could not fill up Online Exam forms and they were informed about the date extension of Online Form submission. The care was taken that no student remain uninformed about the updates of Exams. As a result of these efforts maximum students appeared for the exam. The University results were declared in the month of November 2020.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar was prepared for the academic year 2019-20. The Internal Exams. for Semester I of newly introduced Choice Based Credit System First Year B.A. and B.Com Course and the Term End Exam. schedule for Second and third Year Term End Exam was prepared at the beginning of the academic year. The Internal Exam and Term End Exam schedule was strictly adhered to the academic calendar. But due to COVID 19 pandemic the Second Semester External Exams to be conducted by the University could not be continued after 16 March 2020. The State government implemented strict lockdown and hence Offline Exams could not take place as per the University Schedule. But the exams were conducted through Online mode and students were given all necessary assistance.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ssdhamdherecollege.edu.in/po-co-pso/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.B.A.	BBA	Computer Application	19	19	100.00
B.Com.	BCom	Commerce	86	66	76.74
B.A.	BA	Special Subjects - English, Marathi, Economics and History	62	36	64.28

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ssdhamdherecollege.edu.in/student-satisfaction-survey/>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

##### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	10	Department of Environment Science, Savitribai Phule Pune University, Pune	0	53400
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#### 3.2 – Innovation Ecosystem

##### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	I.Q.A.C.	15/01/2020
One day Workshop Entrepreneurship	Placement Cell	07/03/2020

##### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	NIL	Nil	NIL
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##### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nil
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#### 3.3 – Research Publications and Awards

##### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

##### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

##### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	3	6.8
National	Marathi	3	6.6

National	Political Science	5	0
National	Information Library Science	2	6.3
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	2
Marathi	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Geography of Maharashtra	Dr.Ravindra Sudam Bhagat	Prashant Publication	2020	3	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Groundwater quality analysis of an emerging part of suburb of Pune Metropolitan Region, Maharashtra, India using GIS and Remote Sensing Technique	Dr Ravindra Bhagat	Hydrospatial Analysis	2020	1	0	0
A Geospatial Approach to Enhance Point of the Interest	Dr. Ravindra Bhagat	International Journal of Scientific Research in Science, E	2020	1	0	0

and Tourism Potential Centers in Parner Tehsil in Maharashtra, India		ngineering and Technology (IJSRSET)				
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	1	3	3
Attended/Seminars/Workshops	1	4	0	0
Resource persons	1	1	11	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Teachers Day	College N.S.S. Unit	2	35
Donation Collection for Kolhapur Flood affected people	College N.S.S. Unit	2	61
Rakshabandhan in School for Orphans	College N.S.S. Unit	2	53
Swachata Awareness Program	College N.S.S. Unit	2	110
Kranti Din	College N.S.S. Unit Dept of History	3	190
Pledge about Cleanliness (Swachata Shapath)	College N.S.S. Unit	2	95
Inauguration of N.S.S. regular activity	College N.S.S. Unit	2	127
Common anti- Tabaco pledge	College N.S.S. Unit	2	75
Nirmal wari Harit Wari	S.P.P. University, N.S.S. Cell	2	104

Tree plantation	S.P.P. University, N.S.S. Cell	2	65
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Unnat Bharat Abhiyan	M.H.R.D. Govt. of India	Village Survey (5 villages) to collect data of Govt schemes implementation	19	272
SAFAR Pollution Emission Source Survey	Indian Institute of Tropical Metrology	Survey of Pollution Emission Source in Shirur Talukas	2	22
Nirbhay Kanya Abhiyan	Student Development Cell, S.P.P.U. Pune	Seminar on Women Empowerment: Legal Rights, Mental Physical Health, Empowerment of Women	2	125
Donation Collection for Kolhapur Flood affected people	College N.S.S. Unit S.P.P..U. Pune	Donation collection	3	61
Voters Awareness Program	College N.S.S. Unit, Revenue dept. Shirur Taluka	Sweep activity	3	100
Voter awareness	Pune Collector Office Election Dept.	Workshop on Voter awareness	1	2
Road Safety Awareness Program	College N.S.S. Unit R.S. P. Pune	Road Safety awareness	7	160
Kranti Din	College N.S.S. Unit	Program at Martyr Vishnu	10	190

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
SAFAR Pollution Emission Survey with I.I.T.M. Pune	22	S.P.P. University, Pune	10
Modi Script Course	31	S.P.P. University, Pune	10
Soft Skill Development Program	34	Rubicon Skill Development Pvt. Ltd.	3
One day Training Program on Human Rights	125	National Human Rights Commission and Sahebrao Shankarrao Dhamdhere Arts Commerce College, Talegaon Dhamdhere	1
Tally ERP 9 Course	18	Jointly by S S Dhamdhere Arts Commerce College Talegaon Dhamdhre and Shreyas Computer Education, Ranjangaon	60

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shri Padmamani Jain College, Pabal, Tal- Shirur, Dist. - Pune	20/08/2019	Exchange of knowledge, expertise and resources.	4

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	435850

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ETH- Digital Campus	Partially	8.1.1	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3574	502411	733	97015	4307	599426
Reference Books	2879	1911305	25	35255	2904	1946560
e-Books	3135000	5900	0	0	3135000	5900
Journals	22	26079	2	2500	24	28579
e-Journals	6000	0	0	0	6000	0
CD & Video	39	0	0	0	39	0
Weeding (hard & soft)	701	65393	0	0	701	65393



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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Ravindra Sudam Bhagat	PPT	University website	01/04/2020
Dr.Ravindra Sudam Bhagat	PPT	University website	06/04/2020
Dr.Ravindra Sudam Bhagat	PPT	University website	10/04/2020
Dr.Ravindra Sudam Bhagat	PPT	University website	11/04/2020
Dr.Ravindra Sudam Bhagat	PPT	University website	13/04/2020
Dr.Ravindra Sudam Bhagat	PPT	University website	16/04/2020
Dr.Ravindra Sudam Bhagat	PPT	University website	17/04/2020
Dr.Manohar Appaso Jamdade	PPT	University website	28/03/2020
Dr.Manohar Appaso Jamdade	PPT	University website	31/03/2020
DR. Vivek Dinkar Khabde	PPT	University website	04/04/2020
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	27	14	24	24	0	4	8	10	0
Added	15	0	11	0	0	0	4	10	11
Total	42	14	35	24	0	4	12	20	11

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Smart board, LCD Projectors	<a href="https://ssdhamdherecollege.edu.in/e-content/">https://ssdhamdherecollege.edu.in/e-content/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
350000	300356	100000	82010

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The S.P.Mandal, Talegaon Dhamdhare has over 8.4 acres of land and therein three separate units i.e. Secondary Higher Secondary School, English Medium School and the college function as per the policy agreed by all the stakeholders. The School College have separate buildings and the playground is used by all three units. The Principals, Vice Principals and the supervisors ensure that no overlapping of activities occur. The annual academic schedules of all three units are shared with each other and prior notices are issued before organizing any activity on the common play ground. The maintenance of buildings is born by respective units. The peons of the college do classroom cleaning work regularly. The library has been given an attendant for maintaining cleanliness. The toilets, washrooms are cleaned on regular basis by a sweeper appointed by the college. The maintenance of ICT Infrastructure is being looked after by the local service provider on call basis. The up gradation of Computer lab, expiry dates of software and installation of firewall is done by the service provider as per the schedule. The Sports equipment are maintained under the supervision of the Director of Physical Education. The maintenance of other type i.e. Plumbing, electrical work, construction and repair work is done as per the instructions of the Infrastructure committee headed by the Principal. The plants, trees and garden is maintained by the nonteaching staff. The arts and Commerce faculties have been allotted with classrooms where they engage their classes and use the same room for their administrative work. In fine, the college works on the policy of optimal use of available physical resources for the benefit of students. The annual maintenance contracts have been done with ETH Digital Campus software vendor, Website service provider, Internet service provider, The AMC for five years for the newly installed Roof top solar has been done. The college has also signed an AMC with the Biyani Digital Language Lab. The procurement of hardware (Computers, Printers etc ) is done with prior approvals in CDC. The process of comparative quotation with the specifications of quality is followed.

<http://ssdhamdharecollege.edu.in/wp-content/uploads/2019/12/4.4.2-Website-Link.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial assistance to economically weaker students with the help of Philanthropes	5	25000
Financial Support			

from Other Sources			
a) National	Government University Scholarships	126	411195
b) International	0	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	19/08/2019	34	Rubicon Skill Development Pvt Ltd.
Counselling/Mentoring	15/06/2019	671	S S Dhamdhare College, Talegoan Dhamdhare
Certificate Course/Add-on Course	17/01/2020	118	S S Dhamdhare College, Talegoan Dhamdhare
Bridge Course	15/06/2019	263	S S Dhamdhare College, Talegoan Dhamdhare
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Employment opportunities and entrepreneurial development	0	37	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

--	Nill	Nill	Nill	Nill	Nill
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	9	B.Com	Commerce	B.J.S.Coll ege, Wagholi, Wadia College, Pune, C.Agashe College, Pune,	M.Com., B.P.Ed. I.C.A.I, Pune Animation
2020	3	B.B.A. Computer Application	B.B.A. C.A.	J.S.P.M College, Raisoni College, Wagholi	M.B.A
2020	1	B.A.	History	C.T.Bjora College, Shirur	M.A.History
2020	5	B.A.	English	H.R.M.Coll ege, Khed, S.M.Joshi College, Hadapsar, C.T.Bora College, Shirur	M.A. English
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Prize Distribution	Inter class	150
Sadbhavna Cycle Rally Welcome	Inter class	50
Sahebrao Anna Dhamdhere Memorial Lecture Series	Inter class	100
Elocution Competition	Inter Class	23
Inter class Shot Put	Inter Class	28

Inter class Long Jump	Inter class	19
class 100 m Running Inter	Inter Class	34
Inter class Cricket	Inter Class	65
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student representative have been nominated in the Internal Quality assurance Cell. The student council is formed every year as per the instructions of Savitribai Phule Pune, University, As per the existing rules, the meritorious (those who secure highest marks) are selected as the class representatives. The students from Sports, N.S.S., Cultural activities, student development committee are selected on the basis of their performance in their respective fields. The principal of the college nominates two girl students (One from SC/ST) on the student council. The chairperson of the student council is elected from the existing members under the supervision of Student Development Officer. The Meetings between the faculty and the student council are held to discuss problems, issues faced by students. The decisions are taken as per the necessity to address the issues raised by the students' representatives. The student representatives act as mediators between the students and the college administration. Besides this, two students' representatives (Chairperson secretary of the council) do work as members of College Development Committee. They raise issues related to facilities, programs, and activities related to students. The Women's cell also gives representation to female students in their committee to discuss issues regarding women. The activities of women's cell are organized by considering views of female students. The library committee gives representation to students in order to accommodate students' expectations, demands and requirements of books, journals and periodicals. The Scheduled caste and Scheduled tribes committees of the college have students' representation. The committee ensures that no discrimination on the basis of caste is done. The committee also reviews whether the reservation policy has been maintained and the scholarships are disbursed to the concerned students. In this way, the students' representation at various levels help the college to improve the existing quality culture of the college

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of our college has been established and registered on 15th Feb. 2019 and is named "Sahebrao Shankarrao Dhamdhare Arts and Commerce College Alumni Association". This association contributes significantly to prepare plan for the development of the college. It has Rs.150/ membership fees and the association tries to reach out to alumni of the college. The alumni

association has its Working committee and members are invited for the important functions and activities of the college. The College Coordinator and other faculty remain present for association meetings organized by the association. The review of college development, nature of activities, courses are done and the members exchange their views, opinions and suggestions for further development. The formal feedback is taken from the alumni and is reviewed and analyzed by the college. The college felicitates alumni who have excelled in various walks of life. The suggestions are taken on academic, administrative and on policy making of the college. The bank account of the association was opened. The department wise alumni meet took place on 16/02/2020. Fifty students attended the meet. The tree plantation in the college campus was done on the day.

5.4.2 – No. of enrolled Alumni:

245

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Alumni meet 2. Celebrating Guru purnima 3. Celebrating Teacher Day 4. Regular alumni meeting 5. Department wise Alumni Meeting on 16/02/2020.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College Development Committee is the top governing body that plans and monitor the functioning of the college. The Chairman and the Secretary of the Governing body of Shikshan Prasarak Mandal, Talegaon Dhamdhare represent the Management in the College Development Committee. The College Development Committee comprises of teachers and other stakeholders. The decisions are taken after the due process of discussion. The Principal delegates the work to the concerned Head of the departments or the committee/Cell Coordinators. The review of the implementation is taken time to time. Two Practices of decentralization and participative management during the academic year 2019-20.

1. The installation of Digital Language Lab: The practice of purchase and procurement is followed in the institute. The College Development Committee had taken a decision to install digital language lab in the earlier year. The Head of the department of English and the faculty in the department were given the responsibility to select appropriate language lab solution by following the procedure of purchase and procurement. The faculty approached various renowned vendors to meet the purpose. They compared the products and also verified the products in the demonstrations. The English department faculty recommended the Biyani Technology Digital Language Lab after taking into consideration the track record, after sell service and support, previous customer review. The proposal to purchase the same was approved by the CDC and the installation of the lab was done successfully in the month of October 2019.

2. The Head of the departments are given full freedom to introduce new programs in their respective departments. The department of Commerce came up with the proposal to conduct Tally training course. The similar proposal to introduce activity regarding financial literacy was initiated by the dept of Economics. Both the activities were approved by the Management and proved to be successful. The proposal to collaborate with IITM (Pune) regarding Survey of Pollution Emission sources was given by the Head of the dept of Geography. The program was very successful. The student volunteers wholeheartedly participated in the ten day

survey and also won prizes in the competitions during the survey task.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Three faculty members Dr. Sangale S. V. Dr. Wabale D. C. Dr Patil S.V. are working as a Member of Board of Studies in their respective subjects Marathi, Political Science and Economics at Savitribai Phule Pune University, Pune.</p> <p>Other faculty members do actively participate in syllabus restructuring Workshops organized by the Savitribai Phule Pune University, Pune. Our faculty design syllabus of Certificate Courses offered by the college, e.g. Certificate Course in Journalism. A Certificate course in Tally, Banking and Finance were designed and implemented successfully.</p>
Teaching and Learning	<p>To improve teaching learning process the college has initiated the process of updating existing infrastructure. The college has purchased Interactive board for Smart classroom project. The department of English has finalized the process of purchase of Digital Language lab for creating student centric atmosphere. The Biyani Technology software has been installed. The department of English arranged screening of films based on syllabus. The department of Commerce organized group poster presentation based topics of syllabus. The teachers are motivated to use ICT in teaching learning process. The commerce dept. arranged industrial visit to FIAT India Pvt. Ltd so as to offer students experiential learning. The I.Q.A.C. is trying to motivate faculty members to create E-Content and to take up MOOC (SWAYAM) courses as these are the important tools to keep teachers update. The I.Q.A.C. organized workshop for teachers about Intellectual Property Rights and ethics in Research.</p>
Examination and Evaluation	<p>1. CCTV surveillance is being made available in order to monitor exams.</p> <p>2.The Exam. Department organizes Workshop on 'Exam Work' in order to sensitize staff about the changes</p>



taking place in University and college exam. System. 3. The Exam. Dept. appoints Internal Squad in order to conduct exams in free and fair manner. 4. 'No Tolerance to Copy other unfair means policy has been adopted by the exam dept. 5. The exam related work like paper setting and answer sheet assessment is being done with great care. For this, central assessment programs are being arranged in the college. 6. The exam. Work is done on eth digital campus software to reduce mistakes during the process of result finalization. 7. The college results are declared within the time limit set by the University. 8. The Exam dept. organizes 'Result Review Meeting' at the beginning of every academic year in order to analyze grey areas. The University Semester exams had to be stopped after a few papers were due to COVID19 outbreak and consequent lockdown in the month of March 2020. The Exam dept. had to work as per the instructions of the University in the wake of COVID19 pandemic. The CEO and his assistant in the dept. informed and give all the important instructions regarding newly ONLINE exam system introduced by the University. The dept. made sure that every student is informed about the due dates of form filling. The social media was used extensively to spread the information regarding exam.

#### Research and Development

The College tries to create research friendly environment in the college. The faculties are given maximum facilities in order to motivate them to undertake research. The computers, printers, Internet and a good library are made available to teachers and students. The books, journals are purchased by keeping in view research in respective subjects. The duty leaves are allowed for participating in seminars/Conferences/Workshops. The faculty is reimbursed registration fees of the seminar, conferences. The research policy for students has been prepared by the college. The research committee organizes college level research competition for students and the best ideas are sent to the University level research competition like AVISHKAR. The students participating in research are given



motivational prizes and certificates. The poster presentation competition was arranged by the commerce department so as to create research aptitude among students.

Library, ICT and Physical Infrastructure / Instrumentation

The best library user award is given in order to motivate students to visit the library frequently and read more books. The Librarian organizes training programs for the student users regarding how to use online resources of the library. Web OPAC system is provided to all users. Book Exhibitions. Email Service Library Notice, Syllabus, Old Question Paper Set, New Book arrival list in Library, Journal Index Page, Important news articles to particular students. N-list service—Library users used these services in Library and their home also. Q.R.Code facility is available. Students I Card developed with barcode for to identify students in library activity. Library Security for CCTV. User awareness and instruction programmes –Users training in the use of library services as e-resources, OPAC Separate lab for BBA(CA) students. Projectors are installed for video assisted for teaching purpose. Smart classroom is also available for students.

Human Resource Management

The recruitment of all staff is done as per the norms of the government, Savitribai Phule Pune University, Pune, UGC and our college. Daily work by nonteaching staff in account work on ETH software. Updated knowledge through refresher/ orientation/ short term course/ faculty development Program etc. These type of courses are promotion of teaching staff members.

Industry Interaction / Collaboration

The college worked in collaboration with Indian Institute of Tropical Metrology, Pune in SAFAR project to do survey of pollution emission sources. Twenty two student volunteers did the survey work for ten days. The best photography award along with best team leader award was won by the college students. The college invited woman entrepreneur Mrs. Vasanti Mulajkar (VM3 tech solutions, Wagholi) and Mr. Somnath Bhujbal (Plastech Pvt. Ltd.Talegaon Dhamdhere) so as to give exposure to our students about entrepreneurship. The college also

	<p>conducted soft skill training program for students in collaboration with Rubicon Pvt. Ltd. Mumbai. The road safety week was implemented. The senior officers of Maharashtra RTO department were invited to guide students about road safety and precautions. The students were taken to Bank visits to understand actual working of Bank.</p>
Admission of Students	<p>The College offers ONLINE admission system on eth digital campus software of the college. The college has offered ICT Infrastructure to assist students in college computer lab at nominal charges. The teachers and volunteers were available to assist students to fill up forms and for confirmation of admission. The College admission committee offers counselling to select subjects and faculty. The scrutiny of documents is done by the office. The reservation policy is strictly maintained. The College admission committee takes review and monitors the process of admission.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The I.Q.A.C. has dedicated mail Id for the purpose of planning and development. The I.Q.A.C. has also created Google group of the faculty. All the notices are sent through mail to the members. The documents regarding activities in the college are strictly collected through mail. The I.Q.A.C. Google Drive is being used as a documents repository. The I.Q.A.C. meetings are conducted with the help of Power point presentation.</p>
Administration	<p>1. The College uses ERP Online eth digital campus software. 2. The online modules such as library, admission, financial transactions, exams, students data are used at the optimal level. 3. The Bio-matric attendance has been made mandatory. 4. The College campus is being monitored with CCTV surveillance. 5. The LAN and Wi fi facility has been given to Computer lab, library and the college office.</p>
Finance and Accounts	<p>The ETH digital campus online software is being used to maintain financial tractions of the college. The bank transactions are made through Cheque/NEFT. The financial transactions</p>

are being maintained on everyday basis. The financial day close system, pending fees is being monitored with the help of software. The annual budget and Income expenditure statements are prepared with the help of eth digital campus software.

#### Student Admission and Support

In this academic year, the college introduced online admission system for the benefit of the students. Five computers were dedicated with volunteers in order to help students to fill up online forms. The caste category wise merit lists prepared with the help of eth software and those were displayed on the college website. The important notices about admission were displayed on the college website. The library membership card, borrow cards, Identity cards were issued through the software. Anti-ragging forms are being taken via Online mode. The link has been provided on the college website. The grievance committee and their contact numbers are displayed on the website. The information about Scholarships and various committees are displayed on the website. The students can give feedback online about the teaching and other facilities made available by the college.

#### Examination

The eth digital campus online version has a dedicated module on Exam management. The summary of students, hall tickets, mark sheets, result analysis was done with the help of the software. The question papers of previous exams are sent to students by the library on their emails. The University question papers are also being sent through online system. The University conducted semester exams via Online mode in the wake of Covid19 pandemic. The University also provided the results of Online exams. The students are being informed constantly about the dates of exams and the time table thr

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2020	Dr. Pramod Gulabrao Patil	Strengthening Business Competencies for Sustainable Development	-	2000
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	One day training program on MOOC (SWAYAM Online Courses)	Nill	15/01/2020	Nill	19	Nill
2020	Workshop on Creation of ICT Modues	Nill	30/01/2020	Nill	19	Nill
2020	One day Workshop on Intellectul Property Rights	Nill	29/01/2020	Nill	19	Nill
Nill	Webinar on Introductio n to Industry 4.0	Nill	02/04/2020	Nill	12	Nill
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC-HRDC Effective ways to develop E content for Teaching	1	21/05/2020	30/05/2020	10
Empower through Digital	1	18/05/2020	30/05/2020	13

Technology and E Learning				
Library Responses to COVID19	1	12/05/2020	18/05/2020	7
ICT tools for Effective Teaching Learning	1	11/05/2020	16/05/2020	6
UGC-HRDC Workshop on MOOCs E-Content Development	1	11/05/2020	16/05/2020	6
Managing Online Classes Co-creating MOOCs, Govt of India, MHRD	1	20/04/2020	06/05/2020	15
Course in Information Technology (SWAYAM)	1	01/01/2020	31/08/2020	240
Library Automation and Digitization (SWAYAM)	1	01/01/2020	31/08/2020	240
Information Source and Library Services (SWAYAM)	1	01/01/2020	31/08/2020	240
Soft skill for Teachers	1	03/07/2019	12/07/2019	10
<a href="#">View File</a>				

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	8	8

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Promote for academic Development Leave 2. Financial assistance to attend Seminar/ Workshops 3.Loans and advance to employees from Talegaon Dhamdhere Credit Cooperative Society 4. Felicitation on academic achievement	1. Loans and advance to employees from Talegaon Dhamdhere Credit Cooperative Society 2. College Uniform to Non teaching Staff 3. Felicitation on achievement 4. recommendation of Medical bills to Govt. for	Free health checkup 2. Tuition fee installment to economically weaker section students on their demand 3.Earn and learn scheme 4. Financial assistance to sports students participating in various sports competition 5.Bus pass 6.

5.Recommendation of Medical Bills to Govt. for reimbursement

reimbursement

Best Library user award  
7.R.O. Drinking Water Facility

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. Internal financial audits : The College financial transactions are maintained on eth digital campus software on everyday basis. The Internal financial audit till this year has been completed successfully. The annual budget of the college is prepared and the expenditure is done as per the heads. The institute take service from Mr.Gund Gawade Firm of Chartered Accountant to monitor financial management. The reports are presented to the C.A. The queries raised by the C.A. are addressed by the college administration. The reports and audit statement with recommendations is being reviewed in Governing Council meeting of the institute. The compliance of the queries is completed in due time. The annual audit reports and statements are presented to the State Charity Commissioner. 2. External financial audits : The external financial audit of the higher education institutions is done by the office of Joint Director of Higher Education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mr. Pranaykumar Gujar	25000	Financial assistance to economically weaker students
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

299259
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Annual Meet at department level on 16/02/2020 2. Tree Plantation in the college campus on 16/02/2020 3. Alumni Mr. Somnath Bhujbal (Director, Plastech Pvt. Ltd. Talegoan Dhamdhere) invited as a resource person in an Entrepreneur Development Workshop on 7th March 2020.

6.5.3 – Development programmes for support staff (at least three)

1. Training of support staff regarding handling of work on ETH-Digital Campus ERP 2. Encouragement to staff to participate in professional training programs organized by other institutes. 3. Encouragement to Support staff regarding pursuing further education (One of our support staff Shri Raju Lande qualified UGC NET exam Dec. 2020.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Establishment of Digital Language Lab in the dept. of English 2. Introduction of add-on/Certificate Courses like Course in Tally 3. Collaboration with I.I.T.M. (Pune) regarding Survey on Pollution Emission. participation of NIRF 4. MOU with other institutes 5. Encouragement to staff regarding E-content development 6. Faculty encouraged to pursuing Ph.D. Degree in the concerned Subject

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	One Day Training Program on MOOCs SWAYAM online Courses	15/01/2020	15/01/2020	15/01/2020	19
2019	Student Counselling for FYBA Students	23/09/2019	23/09/2019	23/09/2019	105
2020	One Day Workshop on Intellectual Property Rights	29/01/2020	29/01/2020	29/01/2020	19
2020	One Day Training Program on MOOCs SWAYAM online Courses for students	17/01/2020	17/01/2020	17/01/2020	71
2020	Cyber Crime Cyber Security	29/01/2020	29/01/2020	29/01/2020	102
2020	Webinar on Introduction to Industry 4.0	02/04/2020	02/04/2020	02/04/2020	12
2020	Alumni Meet (Department wise)	16/02/2020	16/02/2020	16/02/2020	50
2020	Workshop on Employment,	07/03/2020	07/03/2020	07/03/2020	95

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of Rakshabnadhan in Anandashram School , Talegaon Dhamdhere	22/08/2019	22/08/2019	53	15
Celebration of Navratri Special Program for female students and their mothers (Mahabhondala)	05/10/2019	05/10/2019	150	0
Earn & Learn Scheme	01/08/2019	01/02/2020	18	1
Nirbhai Kanya Abhiyan (Fearless Girl Campaign)	10/01/2020	13/01/2020	126	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Roof Top Solar Installation process was completed on 5th February 2020. Till the end of academic year 2019-20 i.e. June 2020 the 4800 units. The average units generated per month is 960. The electricity consumption varies as per the requirement but on an average 1000 units are consumed by the institute in a month. The Roof top solar renewable energy generation is tentatively 90 as compared to energy required 1000 units per month. The institute uses energy efficient LED bulbs at all the places.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	0



Special skill development for differently abled students	No	0
Braille Software/facilities	No	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	23/06/2019	1	Participation in Tree plantation Program of S.P.P. University for Guinness World Record	Promoting Environment Awareness	70
2019	Nil	1	29/06/2019	5	Nirmal wari Harit Wari (Clean Green Wari	Social Awareness about cleanliness at public place	106
2019	Nil	1	11/07/2019	1	Tambaku Vyasanmukti Shapath Pledge for addiction eradication)	To create Awareness about addiction	79
2019	Nil	1	27/07/2019	1	Inauguration function of NSS Regular Activity	To Create awareness about NSS	133
2019	Nil	1	01/08/2019	1	Swachata Shapath	To Create awareness about cleanliness and sanit	98

						ization	
2019	1	Nill	09/08/2019	1	Krantidin Pingale Smarak	To make students aware about local history and national freedom struggle	200
2019	1	Nill	14/08/2019	1	Swachata awareness Programme	Social Awareness about cleanliness at public place	115
2019	Nill	1	22/08/2019	1	Rakshab andhan in anath ashram School	To sensetize students about under prrvilage sections of society	57
2019	Nill	1	27/08/2019	1	donetion collection for Kolhapur flood affected people	To provide financial help to flood affected people	64
2019	1	Nill	05/09/2019	1	Teachers Day	To offer exposure to studentsn about teaching learning methods	47
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Management	15/06/2019	The trust constitution itself is a document that has created code of conduct for the management of the institute. Besides this the Governing Council has prepared a code of

		<p>conduct for the management. The Governing Council of the institute ensures that it is being observed by all the trustees. 1. The Governing Council held annual meetings in which most of the trustees remain present. The Chairman and the Secretary of the institute make everyone aware about the duties and responsibilities. 2. The administrative and financial transparency is ensured through annual internal financial audits and submission of the same to the Charity Commissioner.</p>
Principal	15/06/2019	<p>The Code of Conduct for the Principal is being published at the beginning of the academic year. The institute has following ways to monitor that it is being observed by the Principal. The Principal being the administrative and academic head of the institute leads the college at all levels. The Principal of the College regularly update the management regarding the activities and issues of the college. The Principal presented the report of the previous academic year to management in first College Development Committee meeting. The Principal also presented the plan for the academic year 201819 before the Management. The Management takes annual performance report from the Principal and prepare their confidential reports about the performance. The management gives its suggestions and</p>

		<p>recommendations to the Principal for further improvement. The Management, in its meetings with the teaching administrative staff, students, parents, ensures that the Principal works on the policies laid down by the government, University and the institute without any bias, discrimination and partiality.</p>
Teacher	15/06/2019	<p>The code of conduct for teachers is published at the beginning of the academic year. These are the following ways to monitor that it is being observed by the teachers</p> <ol style="list-style-type: none"> <li>1. The Principal of the college in his address makes teachers aware about their duties and responsibilities.</li> <li>2. The Principal reviews annual performance reports of the teachers and offers his suggestions and recommendations.</li> <li>3. The Principal held one to one meetings with faculty in the initial phase of the academic year.</li> <li>4. The letters of annual duties and responsibilities were given to all the teachers.</li> <li>5. In a case when complaint about teaching or behavior of an individual teacher comes for the disposal, the principal ensures that all the stakeholders are given opportunity to express their views and opinions. The teachers are given oral instructions and in some cases written instructions and explanations are demanded from the faculty</li> </ol>
Students	15/06/2019	<p>The code of conduct for students is published at the beginning of the</p>

academic year. These are the following ways to monitor that it is being observed by the students

1. The Class wise mentors are being appointed who monitor students' attendance, academic performance, behavior in the class etc.
2. The college conducted one day Induction Program for First year students in order to inculcate human values, ethics, and code of conduct. The students were informed about Do's Don'ts.
3. The discipline Committee ensures that no misbehavior is done on the College campus. The discipline and grievance redressal committee decides the action on misconduct of students.
4. The anti-ragging Committee ensured that every first year student fills up online anti-ragging form and self declaration to avoid ragging on the campus.
5. The Women's Cell has a committee to listen to complaints of female students. The complaints were being addressed immediately.
6. The College organized soft skill development program, gender sensitization program, rakshabandhan at local orphanage to inculcate human values among students

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree plantation as a part of Guinness World Record	23/06/2019	23/06/2019	65
Nirmal wari Harit Wari, Clean Green Vari	29/06/2019	29/06/2019	104

Tambaku Vyasamukti Shapath (Pledge for eradication of Tobacco addiction)	11/07/2019	11/07/2019	75
Inauguration function of NSS Regular Activity	27/07/2019	27/07/2019	127
Swachata Shapath	01/08/2019	01/08/2019	95
Krantidin Pingale Smarak	09/08/2019	09/08/2019	190
Swachata awareness Programme	14/08/2019	14/08/2019	110
Rakshabandhan in anath ashram School	22/08/2019	22/08/2019	57
donation collection for Kolhapur flood affected people	27/08/2019	27/08/2019	61
Teachers Day	05/09/2019	05/09/2019	35
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree Plantation Activity on the campus is conducted by the N.S.S. Unit of the college.
Cleanliness Programs carried out throughout the year in and out of the campus.
Generation of renewable energy through roof top solar project.
Use of energy efficient LED Bulb in order to reduce energy consumption
The vehicles are not allowed out side parking area in order to keep the campus pollution free
The environment conservation and awareness activities are organized by the Dept of Geography and the Nature Club.
Twenty-two student volunteers took part in IITM, Pune Pollution Emission Survey (SAFAR) for ten days.
The students are provided with Public Transport Student Pass facility so as to promote public transport to avoid pollution.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Best Practice - 1 1. Title of the Practice: – Empowerment of Girl Students 2. Objectives of the Practice :- ? To empower girl students through quality higher education. ? To give female students adequate representation in various committees of the college. ? To create health hygiene consciousness among female students. ? To create safe secure campus girl students where they can focus on their higher education. ? To inculcate a sense of self-confidence among girl students through extra-curricular activities ? To nurture skills among female students that can make them employable. 3. The Context The College is located in a rural area where girl students have to face many social family restrictions while pursue their higher education. The girl students are not fully aware about immense career and other opportunities through which they can

explore their personality. The shyness of girl students especially is an issue that needs to be addressed. The girls from socially and economically weaker sections find it more difficult to pursue higher education. Hence the college takes it as a priority to create conducive atmosphere for girl students.

4. The Practice The College organized various programs activities for girls to make them efficient to explore themselves.

1. Rakshabandhan done by College girl students at Anand Ashram School for Orphanage, Talegaon Dhamdhere on 22/8/2019. Fifty-three girl students participated in this activity.
2. Workshop on Legal Rights of Women - Resource Person - Ad. Renu Dev on 10/01/2020. 125 female students were benefitted by this activity.
3. Workshop on Strengthening of Women (Physical Disability) - Resource Person - Mrs. Jai Khamkar (New Vision College for Physically disabled students) on 11/01/2020. 125 female students were benefitted by this activity.
4. Workshop on Physical Fitness of Women - Resource Person - Dr. Jayshri Bendre on 12/01/2020. 125 female students were benefitted by this activity.
5. Interaction with Lady Constable Ms. Jyoti Aherkar (Shikrapur Police station) was organized on 31st Aug. 2019 to create awareness about Ragging and grievances faced by female folk. One hundred twenty female students participated in this activity.
6. Effective implementation of 'Earn Learn Scheme' for economic empowerment of girl students.

5. Evidence of Success

- A) Three hundred sixty two girl students were enrolled in the college as a result of continuous focus on girls' empowerment. The proportion of enrollment of girl students is more than fifty percent as compared to male student enrollment 309.
- B) Scholarship to girl students in the academic year 2019-20

Sr.No.	Name of Scholarship	Number Girl students received scholarship
01	S.C. 8	02
02	OBC	27
03	VJNT	3
04	Krantijyoti Savitribai Scholarship for meritorious students	10
C)	Preference to Socially economically backward girl students for 'Earn Learn Scheme'.	Sr. No
		Number of girls
		Amount disbursed
01	17	63,000/-

6. Problems Encountered and Resources required

The basic problem we come across is the lack of self awareness and the tendency to remain shy among girl students. As the college is located in rural area, the families in the vicinity are reluctant to allow their female wards to continue with higher education. The class mentors try to create awareness among girl students about ample career opportunities available to girl students. The parents of female students are also reluctant allow their wards to participate in co-curricular and extracurricular activities. The management has provided CCTV surveillance in order to ensure safety and security especially of girl students. The Principal and the Class mentors are always available to address the issues raised by female students and their parents. The anti-sexual harassment Cell of the college monitors the issues faced by the female students and proper redressal is ensured.

Best Practice - 2

- 1 Title of the Practice - Environment conservation through creating awareness about pollution control
- 2 Objectives of the Practice:-
  - ? To create awareness about environment conservation among students.
  - ? To make students understand menace of pollution and its adverse impact on our earth
  - ? To conduct activities and programs that would promote environment conservation and pollution curb.
  - ? To create plastic garbage free campus.
  - ? To promote healthy practices of reducing, reusing, recycling plastic garbage among students.
- 3 The Context The College is located in an area where industrialization is taking place at a rapid pace. The industrial pollution emission, increasing air pollution through transportation is causing damage to environment. The increasing population in the vicinity of Talegaon Dhamdhere is causing massive plastic garbage. The water resources are also getting affected by unprocessed sewage water. The local environment is under constant threat due to all types of pollutions.
- 4 The Practice
  - ? Students were given oath for keeping and creating clean environment on (Swachhata Pledge) 01/08/2019.
  - ? A rally was organized through village Talegaon Dhamdhere on 09/08/2019 to create awareness about plastic garbage and environment conservation.
  - ? A Program called 'College Cleanliness Campaign' was organized College.
  - ? Clean and Green Wari sanitization work by college 104 volunteers during annual Pandharpur Wari



procession (29/06/2019 to 03/07/2019). ? The Nature Club of the college took an initiative to distribute cloth bags to collect domestic plastic garbage at the homes of students. The students were asked to bring plastic garbage to the college once in a month. The collected plastic garbage is given to 'Vidnyan Ashram', an institute that works on plastic garbage disposal. ? The Village Cleanliness Campaign was held in Talegaon Dhamdhare Village on 09/08/2019 to create awareness among villagers in collaboration with the gram Panchayat. ? 65 college students participated in S.P.P. University mass 'Tree Plantation Program' recorded in Guinness world record. ? 22 students participated in the Emission Inventory Campaign for Metropolitan region organized by SAFAR-Pune Project of IITM, Pune in Collaboration with S.P.P. University, Pune. Evidence of Success ? The College campus has gradually become less plastic campus. ? The students have become aware about the problem pollution emission after the survey pollution emission survey done by them. ? The process of roof top solar installation was completed and it has started generating renewable energy. The students and parents expressed satisfaction about the activity to reduce plastic. 6 Problems Encountered and Resources required The problem encountered to create awareness about environment conservation was the massive industrialization taken place during last many decades. The real issue was how to map the pollution sources in bigger geographical area like Shirur tehsil. The college whole heartedly welcomed proposal given by Indian Institute of Tropical Metrology to undertake survey of pollution emission in the tehsil. The methodology and training was provided to the volunteers by the I.I.T.M. Pune. The students happily completed this survey task in ten days and came up with the data.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ssdhamdharecollege.edu.in/wp-content/uploads/2021/08/Best-Practices-2019-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has a stated goal to develop research attitude and environmental awareness among students and teachers for social welfare. The I.Q.A.C. and the C.D.C. of the college discussed the nature of activities to develop research aptitude and environment awareness among students. In this academic year, the College applied to M.H.R.D. Unnat Bharat Abhiyan scheme and received approval for the same. This scheme allowed the college to plan field work and research activity for the students. The College selected five villages to undertake survey about the implementation of government schemes and benefits. The students were trained by the U.B.A. Coordinator about how to conduct surveys on the field. The questionnaires were discussed and goals objectives were conveyed to students. The village Coordinators will guide students to undertake this survey in next academic year. The College organized Industrial visit for Commerce students in collaboration with FIAT India Pvt. Ltd.(Ranjangaon M.I.D.C.) The students received firsthand experience about manufacturing plants and corporate office of the company. The Commerce dept. organized group discussion based on the themes related to Costing subject. The five groups presented their ideas through this activity. The S.Y.B.Com. B.A. students undertook environment research projects related to the local issues of environment. The dept of Geography organized One day Workshop to sensitize students about environment. Mr. Vinod Bodhankar, a wellknown environment activist delivered power point presentation to students and made them aware about harms of plastics. The students unanimously resolved to ban plastic not only from the college but also from their homes. The department of Geography



organized 'Geography Day' and the students presented their ideas regarding conservation of environment through their projects. The teachers are motivated to undertake minor and major research projects of S.P.P.University. Pune. The teachers presented 08 research papers in various national and International conferences. The faculty also published 18 research papers in reputed journals. One faculty Mr. Dattatraya Karande received Doctoral Degree this year. The college ensures that all necessary facilities are provided to teachers and students to undertake and conduct research in respective subjects.

Provide the weblink of the institution

<http://ssdhamdherecollege.edu.in/wp-content/uploads/2019/12/Performance-of-The-Institution.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. To introduce B.Sc., and P.G. in Arts Commerce 2. To establish Commerce lab to offer practical exposure and skills among students. 3. To increase use of ICT in the process of teaching-learning. 4. To increase use of Learning Management System (LMS) 5. To undertake Academic and administrative audits to promote quality culture. 6. To create Digital Resource center in the college to enable E-Content material. 7. To organize Interdisciplinary National level seminars workshops. 8. To undergo ISO Certification to reach to the quality benchmark in college administration. 9. To conduct Energy, Green, Fire and Gender audits in the college.