



Shikshan Prasarak Mandal's  
**Sahebrao Shankarrao Dhamdhare Arts & Commerce College**

Talegaon Dhamdhare, Tal. Shirur, Dist. Pune - 412208  
College Code No. 298 (ID No. PU/PMAC/133/1999)

Affiliated to Savitribai Phule Pune University & NAAC Accredited at 'B' Grade

Ph. 02037-372462/272362 FAX: 272452 Email: ssdcollege2009@rediffmail.com Web: www.ssdhamdharecollege.org.in

Shri. Kaustubhkumar Kantilal Gujar  
(Chairman, Shikshan Prasarak Mandal)

Shri. Arvinddada Sahebrao Dhamdhare  
(Secretary, Shikshan Prasarak Mandal)

Dr. Pradip Rajdhar Patil  
(M.A., M.Phil., Ph.D.)  
(Principal)

VISION: Making Youth Academically Excellent, Worldly wise & Globally Noble.

159/11/2017-18  
Ref. To

Date: 23/9/2017

The Director,  
NAAC  
2/4, Dr. Rajkumar Road  
P.O. Box no. 1075,  
Rajajinagar, Bengaluru, 560010

Subject: - Submission of AQAR for the year 2016-17.

Respected Sir,


We are hereby submitting you the AQAR of our college for the academic year 2016-17 on your mail id capuuar@gmail.com. Kindly accept the same.

Name of the College: Shikshan Prasarak Mandal's  
**Sahebrao Shankarrao Dhamdhare Arts & Commerce College,**  
Talegaon Dhamdhare, Tal. - Shirur, Dist. - Pune, State Maharashtra.

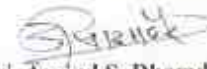
Tracking Id **MBCOGN25187**

Thank you.

Yours' Faithfully,

  
Dr. Parag P. Chaudhari  
Coordinator  
Internal Quality Assurance Cell  
**S. S. Dhamdhare Arts & Commerce College**  
Talegaon Dhamdhare, Tal. Shirur,  
Dist. Pune - 412208

Forwarded through statutory body

  
Shri. Arvind S. Dhamdhare

  
Dr. Pradip R. Patil  
**Principal**  
S.S. Dhamdhare Arts & Commerce College  
Talegaon Dhamdhare, Tal. Shirur,  
Dist. Pune-412 208

**ANNUAL QUALITY ASSURANCE REPORT (AQAR)**  
**(2016-2017)**

**Submitted to**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

(An Autonomous Institution of the University Grants Commission)

P. O. Box. No. 1075, Opp: NLSIU, *Nagarbhavi, Bangalore* - 560 072 India

**Submitted By**

**Shikshan Prasarak Mandal's**

**Sahebrao Shankarrao Dhamdhare Arts & Commerce College, Talegaon Dhamdhare,**

**Tal. Shirur, Dist. Pune, Maharashtra. (412208)**

**(Track ID - MHCOGN-25187)**

**Sept. 2017**

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# THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

## PART – A

### 1. Details of The Institution

1.1 Name of the Institution

**Sahebrao Shankarrao  
Dhamdhare Arts & Commerce  
College. Talegaon Dhamdhare.**

1.2 Address Line 1

A/P- Talegaon Dhamdhare, Tal.-  
Shirur, Dist.- Pune., Maharashtra.  
412208

City/Town

Talegaon Dhamdhare, Pune.

State

Maharashtra

Pin Code

412208

Institution e-mail address

[ssdcollege2009@rediffmail.com](mailto:ssdcollege2009@rediffmail.com)  
ssdiqac1621@gmail.com

Contact No.

02137 272462

Name of the Head of the Institution:

Dr. Pradip R. Patil

Tel. No. with STD Code:

02137 272462

Mobile

9921144733

Name of the IQAC Co-ordinator:

Dr. Parag P. Chaudhari

Mobile:

9850544360

IQAC e-mail address:

pragchaudhari@gmail.com

1.3 NAAC Track ID

**MHCOGN-25187**

1.4 NAAC executive committee No. and date:

EC(SC)/18/A&A/64.1

1.5 Website address:

[www.ssdhamdharecollege.org.in](http://www.ssdhamdharecollege.org.in)

Web-link of the AQAR:

<http://www.ssdhamdharecollege.org.in/en/prospectus/a-q-a-r-2016-17>

## 1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.18	2016	2021

1.7 Date of Establishment of IQAC:

20/12/2014

1.8 AQAR for the year

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

*Not Applicable*

## 1.10 Institutional Status

University

State

☐

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☐

No

☐

Constituent College

Yes

☐

No

☐

Autonomous college of UGC

Yes

☐

No

☐

Regulatory Agency approved Institution

Yes

☐

No

☐

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education

☐

Men

☐

Women

☐

Urban

☐

Rural

☐

Tribal

☐

Financial Status

Grant-in-aid

☐

UGC 2(f)

☐

UGC 12B

☐

Grant-in-aid + Self Financing

☐

Totally Self-financing

☐

### 1.11 Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="-----"/>								

### 1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government -   
etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other ( <i>Specify</i> )	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>			
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>			
2.3 No. of students	<input type="text" value="01"/>			
2.4 No. of Management representatives	<input type="text" value="02"/>			
2.5 No. of Alumni	<input type="text" value="01"/>			
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>			
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>			
2.8 No. of other External Experts	<input type="text" value="01"/>			
2.9 Total No. of members	<input type="text" value="18"/>			
2.10 No. of IQAC meetings held	<input type="text" value="02"/>			
2.11 No. of meetings with various stakeholders:	No.	<input type="text"/>	Faculty <input type="text" value="08"/>	
	Non-Teaching Staff	<input type="text" value="02"/>	Students <input type="text" value="02"/>	
	Alumni	<input type="text" value="02"/>	Others <input type="text" value="03"/>	
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="text"/>	No <input type="text"/>	
If yes, mention the amount	<input 4"="" type="text" value="---&lt;/input&gt;&lt;/td&gt;&lt;/tr&gt;&lt;tr&gt;&lt;td colspan="/> 2.13 Seminars and Conferences (only quality related)			
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC				
Total Nos.	<input text"="" type="text" value="--"/>			
	National	<input type="text"/>	State	<input type="text" value="--"/>
	Institution Level	<input type="text" value="02"/>		
(ii) Themes	<input type="text" value="Workshop on Paper-setting &amp; Exam. Work, Workshop on Counselling &amp; Mentoring"/>			
2.14 Significant Activities and contributions made by IQAC				
<input type="text" value="Invited distinguished experts &amp; eminent scholars like Dr.Sanjay Chakne., Dr. Sandip Shinde and Dr. More J.C. to create awareness regarding maintenance of quality and standards in higher education."/>				

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1) It was decided to provide research facilities to students and teachers.	1) The students participated in 'Avishkar' (University Research competition) & one project was selected at the Divisional level to be presented at University level.
2) It was decided to prepare a plan to transfer Institutional energy consumption from conventional to Solar.	2) The college has applied for Solar grant scheme to the University.
3) It was decided that P.G. courses of Marathi, History and Commerce should be introduced.	3) The necessary physical & library facilities were improved so as to get University approval for P.G. courses.

\* *Academic Calendar of the year - Annexure I.*

2.16 Whether the AQAR was placed in statutory body      Yes ☐      No ☐  
Management ☐      Syndicate ☐      Any other body ☐

Provide the details of the action taken

The Management of our college appreciated and approved the AQAR of 2016-2017.



**PART – B**  
**Criterion – I**  
**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG				
UG	03		02	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	01	01	02	---
Others	---	---	---	02
<b>Total</b>	<b>04</b>	<b>01</b>	<b>04</b>	<b>02</b>

Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: ~~CBCS/Core~~ **Elective option** / ~~Open options~~

(ii) Pattern of programmes:

Pattern	No. of Programmes (U.G.)
Semester	01
Trimester	--
Annual	02

1.3 Feedback from stakeholders\* Alumni ☐ Parents ☐ Employers ☐ Students ☐  
(On all aspects)

Mode of feedback : Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

***\*An analysis of the feedback in the Annexure II***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi of all subjects are updated by S.P.Pune University, Pune which meets the requirements of students.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Assistant Professors	Associate Professors	Professors	Others
11	06	02	01	02

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

--

09

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	--	--	04
Presented papers	03	06	16
Resource Persons	--	01	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Students' seminars and Use LCD Projectors in lectures, field visits

2.7 Total No. of actual teaching days during this academic year

237

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple-Choice

Bar Coding process was implemented; photo copies of answer papers were given to the students. The answer papers were revaluated and the result was given to the concerned students. It was observed that no complaints were received thereafter.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	Pass %
B.A.	41	02	08	04	01
B.Com.	79	01	24	13	01
B.B.A. (C.A.)	12	01	07	-	01

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The I.Q.A.C. collects and analyse feedback forms from the students. Based on the analysis results the scope and areas for improvement are conveyed to concerned teachers. Besides these teachers are motivated to participate in training workshops and seminars on teaching methodologies. The use of ICT in teaching-learning process is also promoted by the I.Q.A.C.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	01
Others	03

#### 2.14 Details of Administrative and Technical staff

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff	09	00	00	03
Technical Staff	--	00	--	--

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC unit motivates teachers and students for the research work.
2. Research laboratory is made available for the research scholars.
3. Various workshops on Research Methodology are conducted by the college.
4. The College proposes to organize Exhibition of research & innovations for students.
5. Students and teachers participate in 'Avishkar' research competition.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	03	--
Outlay in Rs. Lakhs	--	--	2,10,000/-	--

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	03	---
Non - Peer Review Journals	--	--	01
e - Journals	--	02	--
Conference proceedings	03	09	02

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2016-17 to 2017-18	U.G.C,	2,10,000/-	1,42,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
<b>Total</b>	<b>03</b>	<b>--</b>	<b>2,10,000/-</b>	<b>1,42,000/-</b>

3.7 No. of books published

i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

00

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	01
Sponsoring Agencies	-	-	-	-	

3.12 No. of faculty served as experts, chairpersons or resource persons

03

3.13 No. of collaborations

International

-

National

-

Any other

01

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs:

From funding agency

0.10

From Management of University/College

Total

0.10

3.16 No. of patents received this year

Type of Patent		Number
National	-	-
	-	-
International	-	-
	-	-
Commercialised	-	-
	-	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

04

3.19 No. of Ph.D. awarded by faculty from the Institution



3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Daily weather Report informed to local farmers
- Study tours
- History writing of villages

#### Criterion – IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.4 Acres	--	--	8.4 Acres
Class rooms	13	05	UGC and Management	18
Laboratories	01	--	Management	01
Seminar Halls	01	01	Management	02
No. of important equipments purchased ( 1-0 lakh) during the current year.	04	04	BCUD/ U.G.C.	08
Value of the equipment purchased during the year (Rs. in Lakhs)			BCUD/ Sports Dept, University of Pune	
Others	---	---	---	---

##### 4.2 Computerization of administration and library

College administrative office has been fully computerized. We have introduced all kinds of admissions on online system. All the information related to office administration is handled with the help of 'ETH-Digital Campus Software'. It helps us to run our administration in a smooth manner.

The central library is also computerized. The detail of all books in the library is uploaded on computer. The provision of INFLIBNET is made available for the teachers and students. Under this facility 3500 e-journals are made available for them.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3555	6,33,028	--	--	3555	6,33,028
Reference Books	2339	17,22,119	--	--	2339	17,22,119
e-Books	31,35,000	5000	--	--	31,35,000	N-List
Journals	35	17,108	01	335	36	17443
e-Journals (INFLIBNET)	6000	5000	--	--	6000	5000
Digital Database	--	--	--	--	--	--
CD & Video	39	2724	--	--	39	2724
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	24	01 with 13 computers	2mbps	01	--	04	03	01
Added	04	--	2mbps	01	--	01	02	02
Total	28	01		02	--	05	05	03

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

The Wi-Fi facility is made available in the premises of our college.

4.6 Amount spent on maintenance in lakhs:

i) ICT

4446

ii) Campus Infrastructure and facilities

58902

iii) Equipment

15,74,290

v) Others

--

**Total :**

**16,37,842/**

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

The I.Q.A.C. of our college plans various co-curricular & extra-curricular activities for the benefit of students. The I.Q.A.C. keeps track of the complaints & grievances its timely redressal. The I.Q.A.C. also take feedback from the students about teaching-learning environment of the campus and other support and facilities given to students. The cell makes analysis of students' feedback and makes suggestions in order to address the issues raised in the feedback.

Along with it, various lectures by experts organized on Career Opportunities under Quality Improvement Programme (QIP) of University of Pune.

In order to develop the efficiency and skills of sports among the students we organized various activities under Gymkhana Department.

#### 5.2 Efforts made by the institution for tracking the progression

Student seminars are organized. We distribute awards to the meritorious students and the students who have excelled in Sports, Cultural and

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
603	-	-	-

#### (b) No. of students outside the state

05
----

#### (c) No. of international students

--
----

No	%

Men

No	%

Women

Last Year (2015-16)							This Year (2016-17)						
General	SC	ST	OBC	Physically Challenged	Others	Total	General	SC	ST	OBC	Physically Challenged	Other	Total
252	46	03	184	-	58	543	287	56	04	190	02	64	603

Demand ratio = 1:1

Dropout % = 4.88 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Competitive Exam Cell continuously works for the students. The students are provided books for this purpose. Different lectures by experts are organized for the coaching of competitive exam. The faculty from our college guides the students by engaging lectures under competitive exams. We conduct test of competitive examination in which the performance of the students is collected. Students are also guided regarding oral tests in which their power of expression and ability is observed.

No. of student beneficiaries

50

#### 5.5 No. of students qualified in these examinations

NET

01

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

#### 5.6 Details of student counselling and career guidance

The lectures of experts from various fields are organized department or faculty wise. The Head of the departments of all subjects speak to each student of final year regarding future opportunities. The track of these students is maintained at departmental level.

No. of students benefitted

45

### 5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	05

### 5.8 Details of gender sensitization programmes

The gender sensitization programs are organized periodically. Pre-marriage counselling sessions are also organized for female students.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level  National level  International level

Cultural:

State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	<b>Number of students</b>	<b>Amount (in Rs.)</b>
Financial support from institution	09	37770
Financial support from government	66	5,41,005/-
Financial support from other sources (Staff and College)	--	---
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No



## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Motto :** “tmasaao maa jyaoit-gamaya”

**“Oh Almighty ! Lead me from Darkness to Light” - Brihadaranyaka Upanishad.**

We believe in the ancient Indian thought that pursuing knowledge is a journey from Darkness to Light. Together we strive to come out of Ignorance and explore the Knowledge.

**Vision:** Making students academically excellent, Worldly wise and globally noble.

**Mission statement - To impart Excellent Higher education to students to widen their horizons of knowledge.**

#### **Goals**

- To make our students dynamic, responsible citizens with a futuristic vision.
- To conduct special activities for the empowerment of the girl students.
- To inculcate in students' higher moral, ethical, cultural, social and national values for making them noble human beings with compassion.
- To strive for making all round development of students through curricular, co-curricular and extra-curricular activities.
- To provide practical and skill-based knowledge to students and increase their employment opportunities.
- To develop research attitude and environmental awareness among students and teachers for social welfare.

#### 6.2 Does the Institution has a management Information System

Yes, our institution has Management Information System. We have installed ‘*ETH-DigitalCampus*’ software for central office administration. With the help of this software, we can run our administration in a smooth manner. The details of admissions and audit records are preserved in this software.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

As per the statute of *Savitribai Phule Pune* University, the curriculum is framed by Board of Studies (BOS) of University. Our faculty participates in Curriculum designing & restructuring of their respective subjects and make necessary recommendations.

##### 6.3.2 Teaching and Learning

We have adopted new techniques in teaching and learning. Some expert or guest lectures are organized for all subjects. The students of the department of History are taken to the historical places for better understanding of the subject. The department of Commerce & Economics organize field visits to Bank, Agricultural Market Committee, local industry etc. The students of the dept. of Marathi are taken to the All India Marathi Literature Festival every year.

### 6.3.3 Examination and Evaluation

Exams are conducted by the guidelines of University. The internal assessment of answer papers is completed within 40 days. We have appointed Controller of Examination (COE) for this important unit. He administers this unit with his assistant staff. Secrecy and confidentiality in the exam process is maintained at all levels.

### 6.3.4 Research and Development

We always promote for the research and development in case of students and teachers. Total 04 research projects are going on and 04 projects have been already submitted. The teachers are motivated to apply for minor & major research projects at U.G.C., University and other funding agencies. Teachers attend seminars, conferences and refresher courses at various levels.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Central library of our college is fully computerized. Different magazines, journals, periodical and all newspapers are made available. Library issues I-card to the students. Reference books and Encyclopaedia are made available for them. The reading room facility for the students and teachers is provided. Total 3500 e-journals are made available under INFLIBNET facility. The open access for the use of computer and internet is provided for the students. Along with it, there are many CDs & DVDs in our library. The film club of the college organizes screening of the selected movies for the students.

### 6.3.6 Human Resource Management

The college implements **Earn and Learn Scheme** by following the guidelines of the University. The work at different places and departments is allotted to them.

### 6.3.7 Faculty and Staff recruitment

The faculty and administrative staff are recruited by the management as per the guidelines of State Government and University. We recruited 02 administrative staff during the academic year 2016-17.

### 6.3.8 Industry Interaction / Collaboration

We have collaboration with following institution.

1. Mahindra Pride School, Pune.
2. Rotary Club, Shikrapur

### 6.3.9 Admission of Students

Our college has introduced online admission process from the academic year 2016-17. The category-wise and merit-wise admissions are given to the students.

### 6.4 Welfare schemes for

Teaching	The teaching & non-teaching staffs are members of Teachers' Cooperative Society and can avail loan from the society.
Non-teaching	The teaching & non-teaching staffs are members of Teachers' Cooperative Society and can avail loan from the society.
Students	Yes, the economically weaker students are given concessions in admission fees. The Physically challenged students are supported by the exam department by providing them with writers as per the demand.

### 6.5 Total corpus fund generated

--

### 6.6 Whether annual financial audit has been done

Yes

☐

No

☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	--	--
Administrative	No	--	Yes	M/s Gund & Gawde Associates, Pune

### 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☐

No

☐

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination section has introduced barcode system for the answer papers. It has been applied for all kinds of University exams. The college appoints Internal Exam. Vigilance Squad to ensure quality in examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

We have not applied for the autonomy for our college.

6.11 Activities and support from the Alumni Association

The Alumni Association of our college is active and dynamic. We organized Alumni Conference on 26/09/2016. In this conference we had an interaction with them and we collected feedback from them. Students from few departments gave financial support. Our alumni have been working in different sections of state government and of course, they solve our difficulties regarding administration.

6.12 Activities and support from the Parent – Teacher Association

Parent-teacher Association is active and functioning in our college. Parent-teacher meet was organized on 26/09/2016. The problems and issues the parents raised were discussed in the meeting and the possible solutions were also shared with them.

6.13 Development programmes for support staff

The support staff is allowed to attend workshops organized by other institutions. They are given computer training whenever it is required. Their knowledge is updated time to time and therefore, administrative unit is working efficiently.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

We have applied for Hybrid Power Station that will tentatively save 80 % electricity bill.

The campus is made green by planting varieties of trees. The College garden are maintained with the help of water harvesting techniques by the students of 'Earn and Learn Scheme'. The College has conducted green-audit of the campus with the help of Dept. of Forest & Environment, Govt. of Maharashtra.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The institution has introduced **online admissions** for all faculties from the academic year 2016-17. We are receiving a tremendous response from the students.
2. The college installed LCD Projectors in two classrooms to make teaching-learning technology driven. The students of Commerce were taught Online Tally Programmes with the help of the projectors. We received overwhelming response from students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Under plan of action we had planned to introduce CCTV surveillance to make campus safe & secure for students.  
In the academic year 2016-17, we received S.P.P.U. Quality Improvement Program grant for implementing our plan for safety & Security. Sixteen Cameras with the set of Data back-up and Screen was purchased.
2. We had decided to recruit qualified staff on C.H.B. & other Non-grantable vacancies.  
This year we have recruited four qualified teachers and have received University approvals for the same.
3. In our annual planning, it was decided to make Parking facility available for students.  
This plan was also successfully implemented with the help of S.P.P.U. grant for Construction of parking, we received grant of Rs. Five lac and this requirement was Met successfully.
4. Purchase of Original or licensed copy software was planned and the authentication of The existing software systems was planned.  
We have purchased 04 Licensed software for the college computer lab and five existing software systems were authenticated and their operating systems were

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Meteorological Observatory
2. Empowerment of Girl Students

**\* *The details in annexure III***

7.4 Contribution to environmental awareness / protection

The College has contributed for Environmental Awareness by organizing various programmes related to public awareness. We also organized rally in the town. The environmental awareness rallies were organized in Talegaon village & the village adopted for N.S.S. camp. The College has marked 'No Vehicle Zone' in the campus. The green audit of the campus was carried out.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☐

7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)




S = Well qualified staff, good results, satisfactory research, PG centres, online admissions, Pollution free campus

W = rural background, lack of post-graduate & research centre, Non-grant status of Commerce

O = To establish research centre, to increase the strength of students, to enrich the quality and standard


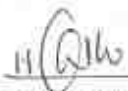

T = To compete with Colleges in Pune, to update the quality of research, to maintain the standard in higher education.

## Annexure I

	<p>Shikshan Prasarak Mandal's <b>Sahebrao Shankarrao Dhamdhare Arts &amp; Commerce College</b> Talegaon Dhamdhare, Tal. Shirur, Dist. Pune - 412208. College Code No. 235 (ID No. PU/PNAC/133/1999) Affiliated to Savitribai Phule Pune University &amp; NAAC Accredited at 'B' Grade PH: 02131-272462/272362 FAX: 272462 Email - sscdcollege2008@gmail.com Web - www.ssdhamdharecollege.org.in</p>	
<b>Shri. Kautubkumar Kantilal Gujar</b> (Chairman, Shikshan Prasarak Mandal)	<b>Shri. Arvinddada Sahebrao Dhamdhare</b> (Secretary, Shikshan Prasarak Mandal)	<b>Dr. Pradip Rajdhar Patil</b> (M.A.M.Phil, Ph.D.) (Principal)
<p>VISION : Making Youth Academically Excellent, Worldly wise &amp; Globally Noble.</p>		
<p>Ref. 159/2/2017-18</p>		
<p>Date: 23/9/2017</p>		
<p><b>8. Plan of Institution for next year.</b></p>		
<div><ol style="list-style-type: none"><li>1. To introduce skill-based courses like Spoken English &amp; continue Certificate course in Modi script.</li><li>2. To Strengthen ICT facilities to students and the staff.</li><li>3. To motivate staff and students to undertake application-based research.</li><li>4. To motivate teachers to get involved in designing and restricting of syllabus at University and college level.</li><li>5. To improve teaching learning methods.</li><li>6. To apply for Post-graduate Programs.</li><li>7. To strengthen Sports facilities</li><li>8. To initiate solar energy station for the building.</li><li>9. Organization of state &amp; National level seminars and conferences.</li><li>10. To make the campus more environment friendly.</li></ol></div>		
 <b>Dr. Parag P. Chaudhari</b> Coordinator Internal Quality Assurance Cell <b>S. S. Dhamdhare Arts &amp; Commerce College</b> Talegaon Dhamdhare, Tal. Shirur, Dist. Pune-412208.	 <b>Dr. Pradip R. Patil</b> Principal <b>S.S.Dhamdhare Arts &amp; Commerce College</b> Talegaon Dhamdhare, Tal. Shirur, Dist. Pune-412 208	



## Annexure II

<div><div><b>Shikshan Prasarak Mandal's</b> <b>Sahebrao Shankarrao Dhamdhare Arts &amp; Commerce College</b> Talegaon Dhamdhare, Tal. Shirur, Dist. Pune - 412208 College Code No. 298 (ID No. PU/PH/AC/1331959) Affiliated to Savitribai Phule Pune University &amp; NAAC Accredited at 'B' Grade PH: 02137-273462/272363 FAX: 272462 Email: ssdcollege2009@rediffmail.com Web: www.ssdhamdharecollege.org.in</div></div>		
<div><div><b>Shri. Kaustubhkumar Kantilal Gujar</b> (Chairman, Shikshan Prasarak Mandal)</div><div><b>Shri. Arvinddada Sahebrao Dhamdhare</b> (Secretary, Shikshan Prasarak Mandal)</div><div><b>Dr. Pradip Rajdhar Patil</b> (M.A.M.Phil, Ph.D.) (Principal)</div></div>		
VISION : Making Youth Academically Excellent, Worldly wise & Globally Noble.		
Ref: 159/4/2017-18		
Date: 25/11/2017		
<b>Analysis of feedback from stakeholders</b>		
<b>Academic Year 2016-17</b>		
Feedback from students has played instrumental role in the maintenance of quality and standard in higher education. Our college has a formal mechanism to collect student feedback. This includes questionnaires to be answered by students on four-point scale. The questionnaires are based on punctuality, fluency, effectiveness, subject knowledge of the concerned teacher. The students also evaluate the library, sports, gymnasium and other infrastructural facilities of the college.		
Data taken for feedback analysis for 2016-17		
Sr. No.	Name of the stakeholder	Quantity
01	Student	150
<div><div> <b>Dr. Parag P. Chaudhari</b> Coordinator Internal Quality Assurance Cell <b>S. S. Dhamdhare Arts &amp; Commerce College</b> Talegaon Dhamdhare, Tal. Shirur, Dist. Pune-412208</div><div> <b>Dr. Pradip R. Patil</b> Principal <b>S.S. Dhamdhare Arts &amp; Commerce College</b> Talegaon Dhamdhare, Tal. Shirur, Dist. Pune-412 208</div></div>		

### Annexure III



## Sahebrao Shankarrao Dhamdhare Arts & Commerce College

Shri. Kaustubh Kumar Kantilal Gujar

Shri. Arvinddada Sahebrao Dhamdhare

Dr. Pradip Rajdhar Patil

RDP: 159/3/2017-18


Date: 25/11/2017

### Best Practice: Empowerment of Girl students'.

The college strives for the overall development of the girl students. All the important dimensions of their progress including financial assistance, career and personal counseling, medical assistance, legal awareness, personality development, opportunities for career exploration, assistance given for any complaint about sexual harassment etc. are taken into consideration by the college and the programs and activities are planned to address these issues. We have taken specific steps to ensure that girl students of our college get all kind of support from the college.

1. Priority in **admission** to girl students.
2. The meritorious girls are given '**Krantijyoti Savitribai Phule Merit Scholarship**' every year. They are also given installment facility to pay the fees. These girls selected on priority basis for '**Karmveer Bhaurao Patil Earn and Learn Scheme**'
3. The girl students are given **adequate representation** in college student council and in all student related committees.
4. The college has functioning '**Women's Cell**' which takes utmost cares to address the complaints of girls against any sort of sexual or mental harassment.
5. The College organizes **Hemoglobin and overall health checkup** camp every year. The college organized **Pre-Marriage Counselling for Gils and Boys** on 28-29<sup>th</sup> Jan. 2016. The special sessions of Medical Counsellors for girls are arranged.

  
**Dr. Parag P. Chaudhari**  
Coordinator  
Internal Quality Assurance Cell  
**S. S. Dhamdhare Arts & Commerce College**  
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